

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS
September 19, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on September 19, 2023, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Beth Kirkhart		Present
Steve Cooper		Absent

Item 1 was to determine that a quorum was present for the Board to meet. Also present were William Swanks of Tumco, Dennis Lozano of Malone/Wheeler, and Wallace Harwood a resident of Barton Creek West.

Item 2 was to hear citizens communication. There was no citizen communication. Director Kirkhart relayed that most of the residents were pleased with the explanation of the rate increase and that there were only minimal complaints on Facebook and next-door apps.

Item 3 was to review and approve minutes of the August 15, 2023 meeting. Director Roush made the motion to accept the minutes as presented. Director Kirkhart seconded the motion and it carried unanimously.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Stoller made the motion to pay the bills as presented. Director Kirkhart seconded the motion and it carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported lift station are currently experiencing power fluctuations throughout the system, the fluctuations usually hit around peak demands in the evening and he will respond accordingly as needed. He reported that we had actually lost power 3 times during the month of august and responded to 15 power fluctuations responses. Mr. swanks reported that the variable drive units installed in Barton Point lift station were fully wired and running. He stated the median had been mowed and that the rest of the property did not

require mowing. Director Bingaman asked what the current water usages were compared to the previous watering schedule. Mr. Swanks stated that water usages didn't really go down and that it more or less evened out the usages which made it easier for the WTCPUA to keep up with water production. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the checking account balance was \$158,529.90 and that the investments totaled \$913,065.77. Mr. Swanks reported on a treasury bill that was due and would re-invest after the meeting date. Mr. Swanks reviewed the draft July monthly budget and June actual budget that were provided in the board packets. Mr. Swanks updated the board on the search for a book keeper and he was looking at hiring a local book keeping firm and still had a meeting to iron details out of the process.

Item 5c – Engineer report. Mr. Lozano reviewed the data charts and graphs that were furnished in his monthly reports. Mr. Lozano reported on flows starting to decline in the sewer plant and the possible causes as to why.

Item 6 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and to hear the report from the Wastewater Rehabilitation Committee. Director Luin gave an update on the committee meetings. The Committee got together with Mr. Swanks and worked on drafting documentation in case the board decided on having a town hall type meeting and how best to provide the information. The committee also met to review the Long-Term Capital Plan which will be discussed in item 9.

Item 7 Review, discuss and take action as necessary for Malone/Wheeler bid package for wastewater plant rehabilitation. No action taken.

Item 8 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported that pictures, agendas and minutes have been updated. Mr. Swanks reported he was looking and some website cleanup for document storage. Director Kirkhart requested we contact PayClix to put the password protection back in place.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. Director Luin updated the board on the new long term capital plan and it will be put in future packet. Mr. Swanks reported on the changes. No action was taken.

Item 10 The next meeting will be held at C-Bar Fire Station at 6:30 P.M. on October 17, 2023.

Item 11 Other business. The board went into executive session at 7:23P.M. and came out at 7:40P.m. No motions were made; no votes were taken during the session.

Item 12 was to adjourn. A motion to adjourn was made by Director Kirkhart and seconded by Director Roush, the motion was approved unanimously and the Board adjourned at 7:41 P.M.

