

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
P.O. BOX 1220
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

September 17, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on September 17, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco. Dennis Lozano, district engineer, was not present.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review and approve minutes of the August 20, 2024 regular meeting. Director Stoller moved to approve the minutes as presented. Director Ki O seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Director Stoller moved to pay the bills as presented. Director Roush seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on having to replace the clarifier ¼ Hp drive motor on the sewer plant. Mr. Swanks reported on a chlorine alarm sensor malfunction and had the vendor working on it currently. The vendor had to order parts. Mr. swanks stated he would get the mowing scheduled shortly. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of August, billed out was \$124,057 that we had collected \$122,813 and had spent \$122,908. The net cash was \$6,713. The capital reserve investment revenue was \$6,700. He reported on the schedule of investments at \$1,440,828. The checking account balance was \$107,612. Mr. swanks reported the Treasury bill for \$77,000 that recently matured was renewed for 1 year. There was nothing further.

Item 5c – Engineer report. Mr. Swanks (on behalf of Dennis Lozano) reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Director Luin reported on progress of bid documents and that as of this time updates had not been received as of the meeting date. The board members discussed the overall project planning and the expectation to have the bid package documentation completed and approved soon. There was nothing further.

Item 7 was to review, discuss and take action if needed to change the current Stage 2 watering restrictions to align with the WTCPUA restrictions. No action taken

Item 8 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks no new updates other than minutes and slides.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made.

Item 10. Next Regular Meeting Date: October 15, 2024 at Ce-Bar Fire Department at 6:30pm.

Item 11. Other Business. Director Cooper brought up the search on an attorney for the district and on what will we need moving forward in engaging an attorney. Director Luin reported on contact with a vendor in UV light disinfection that had reached out inquiring if it was something we would need.

Item 12. Adjourn. Director Ki O moved to adjourn. At 7:25 PM Director Stoller seconded and the motion carried unanimously.