

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

August 20, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on August 20, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco. Dennis Lozano, district engineer, was not present.

Item 2 was to hear citizens communication. Jay Kamm, a resident of Barton Creek West, was present and asked to speak. Mr. Kamm reported on a leak at the big pool and was requesting BCW WSC to look at replacing the water line from the Creeks Edge Parkway to the meter. Mr. Kamm also asked if we were planning on going back to a less restrictive watering restriction for the neighborhood, to match WTC PUA restrictions.

Item 3 was to review and approve minutes of the July 16, 2024 regular meeting. Director Cooper moved to approve the minutes as presented. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Director Stoller moved to pay the bills as presented. Director Roush seconded and the motion carried unanimously. Director Roush pointed out a minor error on director fee report, that will be corrected by Tumco. Director Bingaman inquired on what has been paid to Malone / Wheeler year to date pertaining to the sewer plant rehabilitation. Mr. Swanks reported that spend to date was \$32,970. There was nothing further.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on the recent lift station alarms at the Scenic Bluff location and found blown seals in the dry pit and full of waste water. Mr. Swanks reported

on having Waste Water Transport Services respond and keep the station pumped down while Austin Armature removed broken pumps and repaired motors prior to reinstallation over the weekend. He stated that the lift station was operational and running normal. Mr. Swanks reported on an email from Goodwin on a Firewise project in the works and that Balboa would come take care of it. Mr. Swanks was asked to get copy of Balboa's insurance coverage for their services. Mr. Swanks reported on water leak at the pool. He stated the report from Jay Kamm about a leak at the pool and had it repaired the following morning. Mr. Swanks was asked to get a quote to replace the water line from the street to the pool, so there would be a reference cost to compare it to patching/repairing in the future. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of July, billed out was \$124,431 that we had collected \$125,119 and had spent \$128,470. The capital reserve investment revenue was \$6,200. He reported on schedule of investments at \$1,434,000. The checking account balance was \$ 79,683. He reported on US Treasury bill that would be due in September and since that was customer deposits it would be renewed for 1 Year. Director Cooper inquired on treasury bills in the investment report vs the minutes presented, to make sure they were the same. Mr. Swanks stated that he had spoken in general dollar amount and not the actual figures as he was giving his report. Director Cooper asked to see bank statements and Mr. Swanks was directed to email the bank statements to all the board for the last month. There was nothing further.

Item 5c – Engineer report. Mr. Swanks (on behalf of Dennis Lozano) reported on the data that were provided in the packet, with plant operations in the normal range.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Director Luin reported on the committee meeting held on August 9, 2024 at Allstar Burger. Director Luin reported on the draft bid specification document with edits and responses and that electrical work was not in any of the plans of rehabilitation. Mr. Lozano was asked to revise and include electrical work (code compliant) in the next version of documentation.

Item 7 was to review, discuss and take action if needed to change the current Stage 2 watering restrictions to align with the WTCPUA restrictions. After board discussion Director Harwood moved to change to stage 1 watering restriction to align with West Travis County PUA. The motion failed due to the lack of a second. No action taken. There was nothing further.

Item 8 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks reported he had added some links to the LCRA webpage for rebates offered through them.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made.

Item 10. Next Regular Meeting Date: September 17, 2024 at Ce-Bar Fire Department at 6:30pm.

Item 11 Other Business. There was none.

Item 12. Adjourn. Director Roush moved to adjourn. At 7:44 PM Director Cooper seconded and the motion carried unanimously.