

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

August 15, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on August 15, 2023, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Steve Cooper	Vice President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present

Item 1 was to determine that a quorum was present for the Board to meet. Also present were William Swanks of Tumco, Dennis Lozano of Malone/Wheeler. Also present was Tim Revels, a resident of Barton Creek West WSC.

Item 2 was to hear citizens communication. Tim Revels had questions on the rate increase and were the repairs going to be paid over time, etc. Director Luin gave an overview of how the committee came about who was on the committee and what their recommendations were to the board. Director Luin also provided high level descriptions of the key items on the Long Term Capital Plan, ie. Plant Rehab, Retention Pond Liner Replacement, Emergency Backup Generators for Lift Stations, and the Irrigation System.

Item 3 was to review and approve minutes of the July 8, 2023 meeting. Director Stoller made the motion to accept the minutes as presented. Director Roush seconded the motion and it carried unanimously.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Cooper made the motion to pay the bills as presented. Director Bingaman seconded the motion and it carried unanimously. Director Luin asked TUMCO to note which bills are attributed to power outages. Director Cooper asked TUMCO to document the power fluctuation data

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on lift stations currently experiencing power

fluctuations throughout the system. The fluctuations usually hit around peak demands in the evening and he will respond happen accordingly, as needed. Mr. Swanks reported on float repairs in a couple of the lift stations. He also reported that the variable drive units have been installed at the Barton Point lift station and that the electricians were scheduled to wire them in the following week. Mr. Swanks reported he had only received 2 calls on the rate increases. Director cooper requested we go into executive session at 7:05 pm. The board came out of executive session at 7:33 pm, no motions were made no votes were taken. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the checking account balance was \$133,185.75, and that the investments totaled \$909,473.88. Mr. Swanks reported on a Treasury Bill that will come due in September and would have information at the following board meeting. Mr. Swanks reviewed the draft July monthly budget and June actual budget that were provided in the board packets. Mr. Swanks reported that the insurance line item needed to be corrected.

Item 5c – Engineer report. Mr. Lozano reviewed the data charts and graphs that were furnished in his monthly reports. The discussion was is this data relevant to the monthly reporting. Mr. Swanks, suggest we collect the data, just not report it. Director Luin requested TUMCO and Malone/Wheeler not report the irrigation data going forward, due to it's limited value.

Item 6 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and to hear the report from the Wastewater Rehabilitation Committee. The committee had no updates to report to the board.

Item 7 Review, discuss and take action as necessary for Malone/Wheeler bid package for wastewater plant rehabilitation. No action taken.

Item 8 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported that the current rate letter to the homeowners is on the front page of the website along with the updated watering schedule for stage 3 restrictions.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. No action was taken.

Item 10 The next meeting will be held at C-Bar Fire Station at 6:30 P.M. on September 19, 2023.

Item 11 Other business. Director Kirkhart has stated she is stepping down when a suitable replacement has been identified and appointed.

Item 14 was to adjourn. A motion to adjourn was made by Director Ki O and seconded by Director Cooper, the motion was approved unanimously and the Board adjourned at 8:08 P.M.

