

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
P.O. BOX 1220
DRIPPING SPRINGS, TX 78620
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
July 16, 2024**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on July 16, 2024, at 6:30 P.M.

The roll was called at 6:32P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Absent
Paul Roush		Present
Ki O		Absent
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review and approve minutes of the June 18, 2024 regular meeting. Director Stoller moved to approve the minutes as presented. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Director Roush moved to pay the bills as presented. Director Stoller seconded and the motion carried unanimously. There was nothing further.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on mowing that has been completed and that Marino was repairing any broken sprinkler heads that he finds. Mr. Swanks reported on water pressure problems that have occurred in the neighborhood. He stated that the West Travis County PUA had come out and adjusted pressure on the flow control valve on Friday, 7-12-2024, and that on Sunday, 7-14-2024, we had lost pressure again and that the PUA responded and manually opened the valve until it could be replaced the following Monday, 7-15-2024. Once that work had been completed the flow and pressures were back to normal. Mr. Swanks reported that the PUA was ordering new meters and flow control valves to have on hand. Mr. Swanks reported on customer irrigation in the neighborhood that he tagged 4 doors for incorrect

watering times.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the budget for the year and that BCWWSC had spent \$441,298 year to date. He stated we had billing for the month of June the amount of \$116,000 that we had collected \$110,000. The capital reserve investment revenue was \$5,700 and an expenditure of \$54,000 for a net revenue for the month of \$62,000. He reported on schedule of investments at \$1,378,000. The checking account balance was \$115,687. He reported on renewal of the ABC CD in the amount of \$247,102 for 5.25 % for 6 months. He reported on purchase of a US T-Bill in the amount of \$340,000 and to which he had added \$50,000 from checking account for a 6-month T-Bill at 5.1% maturing in January 2025. There was nothing further.

Item 5c – Engineer report. Mr. Lozano reported on the data that were provided in the packet, with plant operations in the normal range. Mr. Lozano reported that the lead engineer that was working on our project had to take a leave of absence. He reported that he has hired another engineer for the project and is bringing them up to speed. Mr. Lozano reported on water usage for the May time period was lower than last year.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Mr. Lozano reported on progress of the design and plant work and that planning was on schedule. Director Luin asked on the date for the working committee meeting to review the bid package content on August 9,2024 at Allstar burger.

Item 7 was to review, discuss and take action if needed to change the current Stage 2 watering restrictions to align with the WTCPUA restrictions. After board discussion there was no action taken.

Item 8 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks reported he had no new updates.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made.

Item 10. Next Regular Meeting Date: August 20, 2024 at Ce-Bar Fire Department at 6:30pm.

Item 11 Other Business. Mr. Swanks was directed to get signature cards on the investment accounts. Mr. Swanks was directed to resend out the list of attorneys and criteria.

Item 12. Adjourn. Director Cooper moved to adjourn. At 7:15 PM Director Roush seconded and the motion carried unanimously.

