

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

June 20, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on June 20, 2023, at 6:32 P.M.

The roll was called at 6:32P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Jennifer Specchio	Vice President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Steve Cooper		Present
Ki O		Absent
Beth Kirkhart		Present

Item 1 was to determine a quorum was present for the Board to meet. Also present were William Swanks of Tumco, Dennis Lozano of Malone/Wheeler, Paul Roush a resident of Barton Creek West.

Item 2 was to hear citizens communication. There was no citizen communication.

Item 3 was to review and approve the election results from the May 16, 2023 Annual meeting. Director Kirkhart made the motion to accept the election results of the May 16, 2023 election. Director Bingaman seconded and the motion carried unanimously.

Item 4 Nomination and election of officers for the year 2023. Director Specchio announced she will be leaving the board as of June 28, 2023 as she will no longer be a resident of the district. Director Bingaman nominated Director Luin as President, Director Stoller as secretary/treasurer, and Director Cooper as vice president. Director Kirkhart seconded and the motion carried unanimously. There was a discussion about replacing Jennifer on the WWTP rehab committee and Director Cooper offered to participate at the next meeting on July 7th.

Item 5 Review and approve minutes of the May 16, 2023 annual and regular meetings. Director Bingaman made the motion to accept the minutes as presented for both meetings. Director Kirkhart seconded and the motion carried unanimously.

Item 6 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Cooper made the motion to pay

the bills as presented. Director Kirkhart seconded and the motion carried unanimously. Director Kirkhart asked that we look at other options for dumpster services as the monthly increases have doubled. Mr. Swanks said he would start looking at other solutions and report back to the board.

Item 7a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported that we had a main line irrigation beak in the median and another on the hill behind the sewer plant. Director Luin inquired on where we were in the tree cleanup cost and progress on that project. Mr. Swanks reported that we had approximately a week's worth of work to complete and budget wise we were at \$25,000.00 of the \$30,000.00 approved in addition to the normal tree budget of \$15,000.00. There was nothing further.

Item 7b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the checking account balance was \$99,077.98, and that the investments totaled \$902,296.40. Mr. Swanks reported on a treasury bill that was renewed for 6 months and it will come due December 14, 2023 at a rate of 5.2% for a value of \$274,000.00. Mr. Swanks reviewed the draft May monthly budget and April actual budget that were provided in the board packets. Director Bingaman inquired if there was anything outstanding that would be cause for concern in the district or budget wise. Mr. Swanks reported he had ordered parts for Barton Point Drive lift station upgrade. Mr. Swanks also reported the GIS data acquisition had not been done as of yet, and inquired if the board was ready to proceed. Director Luin inquired about the future use and maintenance of the data collection along with storage access by others. Director Bingaman asked about the GIS cost, Mr. Swanks stated he would have the information to review for the next meeting.

Item 7c – Engineer report. Mr. Lozano reviewed the data charts and graphs that were furnished in his monthly reports. Mr. Lozano reported on data uptick on TSS at sewer plant, Mr. Swanks stated he had increased wasting and had started a biological additive to restore bacteria in the sewer plant. Mr. Lozano reported on a quote on liner replacement that would be in the \$500,000.00- \$600,000.00 range.

Item 8 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and to hear the report from the Wastewater Rehabilitation Committee. Director Luin gave an update on the committee meetings. Director Luin then asked for feedback from the board on the draft letter they had been provided. Director Bingaman asked why the draft letter differed from what was proposed in the previous meeting. Director Luin stated this draft was a work in progress and he was looking for board input to improve, after board discussion the committee was charged with improving the letter to the customers and coming back to the board with an improved letter and rate increase recommendation.

Item 9 Review, discuss and take action as necessary for Malone/Wheeler bid package for wastewater plant rehabilitation. No action taken.

Item 10 Review, discuss and take action as necessary for finalizing the wastewater rate increase.

No action taken.

Item 11 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported that he would update slides different photos.

Item 12 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. No action was taken.

Item 13 The next meeting will be held at C-Bar Fire Station at 6:30 P.M. on July 18, 2023.

Item 14 Other business.

Item 15 was to adjourn. A motion to adjourn was made by Director Kirkhart and seconded by Director Bingaman. The motion was approved unanimously and the Board adjourned at 7:34 P.M.