

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
P.O. BOX 1220
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TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
May 21, 2024**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on May 21, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Absent
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, Dennis Lozano of Malone/ Wheeler, and Steve Franke of Reynolds and Franke CPA.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review, discuss take action necessary for election of officer to the Barton Creek West WSC board of directors. Director Bingaman moved to elect the officers in their current positions to stay the same. Director Harwood seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review and approve minutes of the April 16, 2024 annual meeting and April 16,2024 regular meeting. Director Stoller moved to approve the minutes as presented. Director Bingaman seconded and the motion carried unanimously. There was nothing further.

Item 5 was to review, discuss and take action necessary for review. Steve Franke of Reynolds and Franke gave a report on the 2022 financial review. Director Stoller moved to accept the report as presented in the packet. Director Cooper seconded and the motion carried. There was nothing further.

Item 6 was to review, discuss and take action necessary for the D&O liability insurance coverage renewal. Mr. Swanks reported that he has submitted the draft review to Cincinnati Insurance so they could work on the policy renewal application. No action taken.

Item 7 was to review bills and invoices; approve payment of same. Director KI O moved to pay

the bills as presented. Director Harwood seconded and the motion carried unanimously. Mr. Swanks presented the invoice for Reynolds and Franke. Director Stoller moved to pay the invoice of \$7,000.00, Director Bingaman seconded, after discussion the motion was pulled and will put in packet the for the June monthly meeting. There was nothing further.

Item 8a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on the mowing which was completed and the irrigation system was on and running smoothly. Mr. Swanks reported on the new irrigation rules and after-hours compliance schedule and the installation of additional notification signs in the neighborhood.

Item 8b – Mr. Swanks next gave the financial report. Mr. Swanks reported on income for the month at \$115,152.00 and investments were at \$ 1,196,791.55, expenditures for the month were \$102,386.00 with a net cash at \$18,312.00, the checking account was at \$208,296. Mr. Swanks reported on the purchase of a new treasury bill at \$240,000 at 5.25% for 6 months. There was nothing further.

Item 8c – Engineer report. Mr. Lozano reported on the data that were provided in the packet, with plant operations in the normal range. Mr. Lozano reported on draft LCRA curtailment plan and that we would fall under the West Travis County PUA plan.

Item 9 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Mr. Lozano reported on progress of the design and plant work and that planning was on schedule. Director Luin asked the question of when do we need to start the working committee meetings to review the bid package content. Mr. Lozano suggests the July timeframe.

Item 10 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks reported that he has updated the documents that needed editing. He also reported that he has posted some informational video links for home owners on how to read their meter and adjusting the programming of their irrigation system.

Item 11 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made.

Item 12. Next Regular Meeting Date: June 18, 2024 at Ce-Bar Fire Department at 6:30pm.

Item 13 Other Business. Director Luin reported on the annual work flow calendar that was in the packet. Director Luin reported on a call from a company wanting to purchase the Barton Creek West WSC. Director Luin explained that this company purchases problem systems and they have systems in Texas and several other states.

The board went into executive session at 7:35 pm. The board came out of executive session at

7:47 pm. No motions were made and no action was taken.

Item 14. Adjourn. Director Stoller moved to adjourn. 7:48 PM Director Harwood seconded and the motion carried unanimously.