

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

May 16, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on May 16, 2023, at 6:43 P.M.

The roll was called at 6:43 P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Jennifer Specchio	Vice President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Steve Cooper		Present
Ki O		Present
Beth Kirkhart		Present

Item 1 was to determine a quorum was present for the Board to meet. Also present were William Swanks of Tumco, Dennis Lozano of Malone/Wheeler, Paul Roush a resident of Barton Creek West.

Item 2 was to hear citizens communication. Director Kirkhart passed along a thank you from Mr. Ahsanullah for the prompt response on Firewise storm damage cleanup behind his house.

Item 3 was to review and approve the minutes of the April 18, 2023 meetings. Director Bingaman requested to amend the minutes to indicate Director Luin had instructed Mr. Swanks that prior to next year's renewal of the insurance policy we have our agent obtain competitive bids for the insurance policies from other companies. Director Kirkhart motioned to approve the minutes as amended. Director Specchio seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Cooper made the motion to pay the bills as presented. Director Kirkhart seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the total paid out was \$88,536.91

and that the investments totaled \$899,696.32. Mr. Swanks reported on a treasury bill that will be coming due after this current board meeting and would get with Director Luin on how to proceed. Mr. Swanks reviewed the draft April monthly budget and March actual budget that were provided in the board packets.

Item 5c – Engineer report. Mr. Lozano reviewed the data charts and graphs that were furnished in his monthly reports. Mr. Lozano reported on a quote on liner replacement that was included in his report and TCEQ rules on pond liners and our permits states we are required to have a 20-mil thickness but new rules state liners must be 40- mil minimum. Mr. Lozano was asked to get a more detailed pond liner quote that would include specifics of removing existing sediment and liner material, new material thickness specification, and dirt work estimates around perimeter of pond edge for board review at our next monthly meeting.

Item 6 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and to hear the report from the Wastewater Rehabilitation Committee. Director Luin gave an update on the committee meetings. The committee updated their working draft of the project proposal and is also working on a draft projected cost recovery option. Key questions that were discussed with the board were;

When should the project get started?

Should emergency backup generators to the project?

When should the engineering documentation and specifications start?

What would the rate increase to look and when should they start? When should the project plan and rate increases be presented to the membership?

How much money should be retained in the capital reserve for future unforeseen emergencies?

The committee is look at 3 key areas of spending; wastewater plant rehabilitation, emergency generators for the lift stations spread out over several years and the pond liner replacement. for a total of approximately three million dollars. The committee is going to continue their work on scope definition and cost recovery options and forward a recommendation at the June meeting.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported that he would update slides.

Item 8 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. No action was taken.

Item 9 The next meeting will be held at C-Bar Fire Station at 6:30 P.M. on June 20, 2023.

Item 10 Other business. The board went into executive session at 8:15 PM, the board came out of executive session at 8:23pm. No motions were made and no votes were taken.

Item 11 was to adjourn. A motion to adjourn was made by Director Kirkhart and seconded by Director Specchio. The motion was approved unanimously and the Board adjourned at 8:24 P.M.