

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

April 18, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on April 18, 2023, at 6:30 P.M.

The roll was called at 6:31P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Jennifer Specchio	Vice President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Steve Cooper		Present
Ki O		Present
Beth Kirkhart		Present

Item 1 was to determine a quorum was present for the Board to meet. Also present were William Swanks of TUMCO, Dennis Lozano of Malone/Wheeler, Paul Roush a resident of Barton Creek West.

Item 2 was to hear citizen communications. Paul Roush was in attendance to listen in. Director Kirkhart brought forth a request from home owners along Scenic Bluff Dr. to perform Firewise compliant cleanup from ice storm damage. Mr. Swanks was directed to accomplish this work as soon as possible. There were no other citizen comments provided.

Item 3 was to review and approve the minutes of the February 21, 2023 and March 21, 2023 meetings. Director Stoller made the motion to approve the February 21, 2023 minutes, Director Specchio seconded, and the motion carried unanimously. Director Specchio motioned to approve the March 21, 2023 minutes and Director Ki O seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Cooper made the motion to pay the bills as presented. Director Ki O seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on City of Austin's progress on the recent planned power outage. He stated that the utility crew was able to complete the repairs without shutting power off. Mr. Swanks reported on the mowing progress and it should be finished by the

next day. When it's finished, he will inspect the irrigation system for any damage due to mowing. Mr. Swanks reported on the price quotes from Balboa Services for tree branch and brush damage removal for board approval. The contractors' prices for cut and drag to Creeks Edge Pkwy was \$48,000.00 and to cut and chip in place was \$60,000.00. Director Kirkhart then informed the board that Travis County had already completed the neighborhood brush pickup and we had missed the window for the county service. Director Kirkhart made the motion to hire Balboa Services, not exceed \$30,000. Director Ki O seconded. Mr. Swanks reported on an incident on April 5, 2023 when Marino (plant operator) was changing out a chlorine gas bottle and was exposed to a dose of chlorine gas behind his respirator mask. Mr. Swanks called an ambulance for Marino to be transported to the hospital as a precaution. Director Luin asked that when any incidents of a similar nature arise in the future, Mr. Swanks immediately contact the board president so as to be informed of the situation. Mr. Swanks reported that he gave the responding fire department staff a tour of the facilities so they are familiar with the facilities if they are called in the future. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the total paid out was \$90,270.69 and that the investments totaled \$896,620.09. Mr. Swanks reported on two soon-to-mature treasury bills that will be coming due after this current board meeting and he inquired about how long the board wanted to go out on terms, 6 months or 1 year. It was recommended the next investments be made for 6 months. Mr. Swanks reviewed the draft March monthly budget and February actual budget that were provided in the board packets. Director Luin inquired on paying the Ce-Bar fire Department annual donation for use of their meeting space. Mr. Swanks was directed to put it in the May packet to be paid.

Item 5c – Engineer report. Mr. Lozano reviewed the data charts and graphs that were furnished in his monthly reports.

Item 6 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and to hear the report from the Wastewater Rehabilitation Committee. Director Luin gave an update on the committee meeting and was working on updated drafts and charts. He reported that members of the committee had met with the other directors except Director Kirkhart. The committee is working on a draft projected cost recovery and how that will work. The committee is going to postpone the current recommendations and bring them forward in the May meeting. Director Luin then mentioned that our projected cost might be in the \$1.5 million range and also the pond liner in future discussions along with the long-term capital plan and how those would look in the future.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported on the google analytics and noted we had visitors from Alaska, and that he would update slides.

Item 8 Review, discuss and take action regarding insurance renewal for BCWWSC. Mr. Swanks reported on current status of renewal and the quote that was provided. Director Kirkhart made the motion to approve the insurance renewal policy. Director Bingaman seconded and the motion

passed. Director Luin instructed Mr. Swanks that prior to next year's renewal of the insurance policy we have our agent obtain competitive bids for the insurance policies from other companies. There was nothing further.

Item 9 Review, discuss and take action necessary for annual meeting to be held on May 16, 2023. Mr. Swanks provided sample ballots and agenda for review and there were no changes to be made. There was nothing further.

Item 10 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. No action was taken.

Item 11 The annual meeting will be held at C-Bar Fire Station at 6:00 P.M. on May 16, 2023. The regular monthly meeting will start immediately following adjournment of the annual meeting. There was nothing further.

Item 12 Other business.

Item 13 was to adjourn. A motion to adjourn was made by Director Kirkhart and seconded by Director Stoller. The motion was approved unanimously and the Board adjourned at 7:27 P.M.