

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
P.O. BOX 1220
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TELEPHONE 512 280-6622**

MINUTES OF MEETING OF THE BOARD OF DIRECTORS

April 16, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on April 16, 2024, at 6:30 P.M.

The roll was called at 6:36P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review, discuss take action necessary for election ballot tabulation, Director election and acceptance of election results. Director Bingaman motioned to accept the election results from the annual meeting. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review and approve minutes of the March 19, 2024 meeting. Director Roush made the motion to approve the minutes as presented. Director Harwood seconded and the motion carried unanimously. There was nothing further.

Item 5 was to review, discuss and take action necessary for audit review. Mr. Swanks reported on the audit review. Mr. Swanks reported that he had failed to follow up on the financial review in the previous year and that it was currently being completed by Reynolds and Franke and that the 2023 full audit will commence after this review is completed. No action taken.

Item 6 was to review, discuss and take action necessary for the D&O liability insurance coverage renewal. Mr. Swanks reported on renewal and The Cincinnati insurance company will extend the policy on a monthly basis until the audit is complete. No action taken.

Item 7 was to review bills and invoices; approve payment of same. Director Stoller motioned to pay the bills as presented. Director Harwood seconded and the motion carried unanimously.

There was nothing further.

Item 8a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on several irrigation system leaks. Director Roush inquired about lift station power issues and Mr. Swanks reported that there were no problems. Director Bingaman inquired about the effluent pond level and where we were in the draw down process. Mr. Swanks reported that pond irrigation operations were normal for this time as the pond liner replacement is several years out. Director Harwood inquired on power work at Creeks Edge Pkwy. He reported Austin Energy was doing routine electrical line maintenance.

Item 8b – Mr. Swanks next gave the financial report. He reported that the UBS Investment accounts were at \$1,191,801.52 and that we would have a CD coming due in the month of April. Mr. Swanks reported we collected in March, \$109,200.00 and after bills were paid the netted amount was \$62,417.00. There was nothing further.

Item 8c – Engineer report. Mr. Lozano reported on the data that were provided in the packet, with plant operations in the normal range.

Item 9 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Mr. Lozano reported on progress of the design and plant work. Director Luin the question of when do we need to start the working committee meetings to review the bid package content. Mr. Lozano suggests the June timeframe.

Item 10 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks discussed putting a watering variance form on the website and what the board would like the decision process to be. He reported that some of the documentation needed to be updated and add an irrigation worksheet for home owners. Improvements will be reviewed next month.

Item 11 was to review, discuss, and take action as necessary for enacting water restrictions per the recent WTC PUA restriction announcement of the once-a-week watering schedule to start on May 1st.

Mr. Lozano reported on the WTCPUA drought contingency plan and that the draft was forwarded to Mr. Swanks for the BCW WSC board meeting discussion. Mr. Lozano discussed LCRA going to a pro rata curtailment plan and BCW WSC would fall into the WTCPUA plan. Director Stoller made the motion to adopt the WTCPUA drought contingency plan as our plan. Director Cooper seconded and the motion carried unanimously. There was nothing further.

Item 12 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2024-2025. Mr. Swanks reported the he has updated the formulas and made format corrections as requested during the previous board meeting. No material changes were made.

Item 13. Next Regular Meeting Date: May 21, 2024 at Ce-Bar Fire Department

Item 14 Other Business. There was no other business.

Item 15. Adjourn. Director Bingaman motioned to adjourn. 7:39 PM Director Roush seconded and the motion carried unanimously.