

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

March 21, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on March 21, 2023, at 6:30 P.M.

The roll was called at 6:32P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Jennifer Specchio	Vice President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Steve Cooper		Present
Ki O		Present
Beth Kirkhart		Present

Item 1 was to determine a quorum was present for the Board to meet. Also present were William Swanks of TUMCO, Dennis Lozano of Malone/Wheeler, Paul Roush a resident of Barton Creek West.

Item 2 was to hear citizen communications. Paul Roush was in attendance to listen in . There were no citizen comments provided.

Item 3 was to review and approve the minutes of the February 21, 2023 meeting. Director Specchio commented on spelling error. Director Cooper requested a little more detail from committee meeting reports. Minutes will be amended and reviewed for approval at the next meeting. There was nothing further.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Cooper made the motion to pay the bills as presented. Director Kirkhart seconded the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on wind damage at cliffs edge lift station being an alarm light poll had rotted at ground level and had broken off during recent storm and that it was currently being repaired. Mr. Swanks reported that Travis County crews had been in and cleaned up brush piles below the dam. Director Kirkhart reported the county has reported the county has planned to make another round thru the neighborhood to pick up brush. Director

Kirkhart suggested for a firm bid price from Balboa services to finish tree work. Mr. Swanks reported on water leak repair at 2800 Barton pt Drive. Mr. Swanks reported the EPA was working on new Lead and Copper rules and the deadline for system wide survey was October 2024 and he is currently working on reports for the new requirements. Mr. Swanks reported on City of Austin working in the system to replace some electrical lines behind the homes on Barton point Dr and would be shutting power off to the Lift station on Barton point. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after bills that were paid the total paid out was \$66,515.85 and that the investments totaled \$89,2978.79. Mr. Swanks reported on treasury bills will be coming due in April after the next meeting. Director Specchio pointed out the budgets in packet were incorrect and expense did not match and was discovered that incorrect budgets were in the packet. Mr. Swanks reviewed the draft February monthly budget and December actual budget that were provided in the board packets.

Item 5c – Engineer report. Mr. Lozano reviewed his written report that included updates regarding the ongoing efforts with the Minor Amendment Application to remove Fecal Coliform and Fecal Streptococcus testing from our wastewater permit. He reported that the TCEQ has approved the amendment to the permit and now the amendment goes out for public comment for 90 days with an expected final approval in June or July. He reported he received a call from Julie White with the City of Austin on report on why we were removing test and that she would report back to her department. He then discussed the data charts and graphs that were furnished in his monthly reports.

Item 6 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and hear report from Wastewater Rehabilitation Committee. Director Luin gave an update on the committee meeting. Director Luin gave an overview of the committee and what its purpose was for the citizen in the meeting. Director Luin then reported on the committee meeting, what was discussed is a recommendation on what is needed on materials, labor and equipment as a package to present to the board. Director Bingaman ask for a clarification on what report will look like. Director Luin then explained his packet to the board will explain what is being done why its being done what is going to be done and estimated cost what the tradeoffs are. Director Bingaman requested small individual meetings to possibly answer questions that might arise to avoid a long lengthy board meeting. Director Luin agreed. Director Luin reported that the cost estimate from Malone/Wheeler was \$130,000 to perform the necessary work required to get a scope of work and bid package for wastewater plant rehabilitation.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported that he need to update the current pictures with holiday hours.

Item 8 Review, discuss and take action regarding insurance renewal for BCWWSC. Mr. Swanks reported on current status of renewal and that quote would be in the April packet as the company does not provide quotes prior to 30 days from expiration date. He was directed to send policy out

to board members for review. Director Luin reported on the current changes to the policy which is an addendum to cyber exclusion and communicable disease exclusion.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. No action was taken.

Item 10 The next meeting will be held at the Ce-Bar Fire Station on April 18, 2023 at 6:30 P.M. There was nothing further.

Item 11 Other business, Mr. Swanks discussed when to make annual meeting in April or May, Director Luin suggested we move the annual meeting to may.

Item 12 was to adjourn. A motion to Adjourn was made by Director Ki O and seconded by Director Stoller. The motion was approved unanimously and the Board adjourned at 7:39 P.M.