

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS  
March 19, 2024**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on March 19, 2024, at 6:30 P.M.

The roll was called at 6:32 P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review and approve minutes of the February 20, 2023 meeting. Director Stoller motioned to approve minutes. Director Harwood seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review discuss and take action necessary for audit review. There was no action taken.

Item 5 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Cooper made the motion to pay the bills as presented. Director Bingaman seconded and the motion carried unanimously. There was nothing further.

Item 6a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks presented the draft letter to former director Kirkhart to the board for their review/approval and he was directed to mail out the letter. Mr. Swanks reported that the transformer install was completed at the Barton Point lift station and working properly. Mr. Swanks reported the yearly maintenance on chlorine systems was completed and that we purchased two new chlorinators to replace two aging units at the irrigation system pump house. Mr. Swanks reported that mowing would start in the next week. Director Luin inquired on data

reports from Eanes ISD, Mr. Swanks reported he has started receiving wastewater flow data from Eanes ISD.

Item 6b – Mr. Swanks next gave the financial report. He reported on the statements provided in the packet billed out for the month of February \$103,660.37 collected in the month of February \$106,178.88, expenditures amount of \$94586.59 for a revenue gain of \$15,200.39. He reported that the UBS Investment account was at \$1,186,874.06 and that we would have a CD coming due in the month of April.

Item 6c – Engineer report. Mr. Lozano reported on the data that were provided in the packet, with plant operations in the normal range.

Item 7 Review, discuss and take action as necessary for Malone/Wheeler bid package for wastewater plant rehabilitation. Mr. Lozano discussed changes to be made to contract that was presented from Malone/ Wheeler. He reported that Malone/Wheeler would collect and archive records for the project.

Item 8 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported updating minutes on the website has been completed. He reported that he had done some cleanup work on records storage.

Item 9 was to review discuss and take action necessary for enacting water restrictions per the WTCPUA announcement of the once-a-week watering schedule to start on May 1st. Director Luin reported on the notice from the PUA on updating the watering schedule as of May 1st. Mr. Swanks reported that once the PUA adopts their new Drought Contingency Plan the we would follow suit.

Item 10 was to review, discuss and take action necessary for voter ballots and annual meeting details. Mr. Swanks reported that the only change would be the updated Zoom link.

Item 11 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2024-2025. Director Cooper questioned the totals on the report and was directed to update the formulas.

Item 9. Next Regular Meeting Date: April 16, 2024 at Ce-Bar Fire Department

Item 10 Other Business.

Item 11. Adjourn. Director Stoller motioned to adjourn. 7:17 PM Director Bingaman seconded and the motion carried unanimously.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will

be taken by the Board only in open meeting.