

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

February 21, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on February 21, 2023, at 6:30 P.M.

The roll was called at 6:32P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Jennifer Specchio	Vice President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Steve Cooper		Present
Ki O		Present
Beth Kirkhart		Present

Item 1 was to determine a quorum was present for the Board to meet. Also present were William Swanks of TUMCO, Dennis Lozano of Malone/Wheeler.

Item 2 was to hear citizen communications. There were no citizen comments provided.

Item 3 was to review and approve the minutes of the January 17, 2023 meeting. Director Kirkhart made the motion to approve the minutes. Director Bingaman seconded the motion and it carried unanimously.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Kirkhart made the motion to pay the bills as presented. Director Specchio seconded the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported that Balboa services will start work on cleaning up tree damage from the freeze on February 01, 2023. Director Kirkhart reported that Travis County will be hauling off our brush at some point in the future. Balboa services prices are to range from 1,000.00 to 1,500.00 per day depending on crew size. Director Luin inquired on TCEQ response if irrigation fields have not been mowed in a timely manner due to brush in the way. Mr., Lozano responded they, TCEQ, have some flexibility to be compliant as long as we have a plan in place and progress is being made. Director Luin asked if Balboa would be trimming Oak trees and how they would be dealing with cuts. Mr. Swanks responded that Balboa

would cut hanging limbs and spray as these limbs were cut. Director Kirkhart suggested we only cut limbs that are a danger to people and return in the summer months to finish the clean up when it is time to cut and prune oaks. Mr. Swanks reported on power outages during the freeze. He reported that we started losing power about 3AM and power was off and on all day pump trucks arrived around 1PM and finally departed about 7PM that evening. Director Luin reported on a letter to Bill Moriarty regarding communication from Bill asking if the water supply wanted to revise our 2nd application for TWDB funds. Director Luin directed Bill to revise the estimated equipment costs in the proposed plan by 5% to be more in line with other similar MUD project submissions and to place a greater emphasis on the need for electrical generators for our lift stations in order to reduce risk of raw sewage spills during extended power outages, Mr. Swanks inquired with the board about moving forward with Barton Point Lift station upgrades that were planned for in this year's budget. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after bills that were paid the total paid out was \$129,927.25 and that the investments totaled \$890,512.77. Mr. Swanks reported on a one-year CD purchased in the amount of \$99680.00. Mr. Swanks reported on water purchased from West Travis County PUA in the amount of 5,810,000 gallons and the water supply sold 4,720,710 for the month of December. Mr. Swanks reviewed the draft January monthly budget and December actual budget that were provided in the board packets.

Item 5c – Engineer report. Mr. Lozano reviewed his written report that included updates regarding the ongoing efforts with the Minor Amendment Application to remove Fecal Coliform and Fecal Streptococcus testing from our wastewater permit. He reported that the TCEQ has approved the amendment to the permit and now the amendment goes out for public comment for 90 days with an expected final approval in June or July. He then discussed the data charts and graphs that were furnished in his monthly reports.

Item 6 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and hear report from Wastewater Rehabilitation Committee. Director Luin gave an update on the committee meeting. He discussed what we will need from the engineer on cost and what will be needed on sewer plant rehabilitation so the committee can have a recommendation to the board for spending prior to project starting. Director Bingaman inquired if generators were a part of the projected cost in the outline of cost analysis for plant rehabilitation, Director Luin stated that we could look at it at a future date. Mr. Swanks was directed to forward the link to the auto cleaning bar screening video to the rest of the board for review.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported that website needed to be updated and reported on google analytics and hits since storm. Director Bingaman inquired on emergency alerts for home owners and using the HOA to facilitate notices out to home owners during situations such as storms.

Item 8 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. No action

was taken.

Item 9 The next meeting will be held at the Ce-Bar Fire Station on March 21, 2023 at 6:30 P.M. There was nothing further.

Item 10 Other business, Director Luin solicited feedback from all directors regarding their interest in continuing to serve on the board in the forthcoming year. All directors confirmed their interest. Director Luin stated the upcoming ballot would include all current board members and additional lines for write-in candidates. After a short discussion among the directors, it was agreed that Director Luin would send an email to the interested prospective candidates suggesting their attendance at future board meeting in order for them to better understand how the board operates.

Item 11 was to adjourn. A motion to Adjourn was made by Director Bingaman and seconded by Director Kirkhart. The motion was approved unanimously and the Board adjourned at 7:56 P.M.