

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
P.O. BOX 1220
DRIPPING SPRINGS, TX 78620
TELEPHONE 512 280-6622**

MINUTES OF MEETING OF THE BOARD OF DIRECTORS

December 17, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public at the CE-Bar Fire department, at 353 S. Commons Ford Rd Austin, Texas, and via videoconference on December 17, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco. Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. Director Bingaman shared a question on a water leak on Creeks Edge Parkway. Mr. Swanks replied that he would address the issue in his Operator report. There was nothing further.

Item 3 was to review and approve minutes of the November 19, 2024 regular meeting. Director Roush moved to approve the minutes as presented. Director Stoller seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Mr. Swanks reported on normal bills and presented bills that had arrived after the board packet was completed. 1st was Reynolds Frank audit bill \$3,500.00, 2nd was Malone Wheeler \$ 24,482.50, and 3rd was Smith & Loveless \$9,509.61 for a total of \$37,492.11 to be added to unpaid bills of \$54,317.00 for a total of \$91,809. Director Cooper Noticed an invoice for someone else included in those invoices and Mr. Swanks was to clear up the mistake and pay correct amount. Director Stoller moved to pay the bills as presented. Director Cooper seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. Director Luin Arrives 6:38 PM. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on a water leak at 2905 creeks Edge Park way, that the repair crew was currently onsite repairing the broken water line. Mr. Swanks reported that the irrigation system was turned off for the winter to

enable a pond liner inspection. A small hole was found in the liner wall and it was being repaired. He reported on the Creek's Edge Parkway lift station motor quote of \$36,728.00. He reported on the HOA brush cleanup that will be scheduled on January 18. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of November. Customer Billings totaled \$ \$132,411 of which. \$120,892 has been collected. Expenses totaled \$68,459 not including what was added today. The net cash was \$57,364. The capital reserve investment revenue was \$5,241. He reported on the schedule of investments at \$1,507,785. The checking account balance was \$172,102. Mr. swanks reported on a CD that will come due in January. There was nothing further.

Item 5c – Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Dennis Lozano reported on the progress of bid documents and what all may be included in the future bid documentation. Director Luin gave a report on the committee meeting. A discussion of the possibility of postponing the project for a year, getting a bridge loan and/or other financing options took place. Director Stoller was tasked with bringing back some bridge loan options and associated costs for the board to consider. Mr. Swanks was tasked with developing a preliminary cost contribution to the rehab project by Eanes ISD per our contract for waste water processing for Westridge MS. There was nothing further.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks updated water variance documents and minutes and slides.

Item 8 Was to review, discuss and take action necessary for adoption of the fiscal year 2025 budget.

Mr. Swanks presented a budget for discussion and adoption. Director Stoller moved to approve budget as presented. Director Harwood seconded and the motion carried unanimously. There was nothing further.

Item 9 was to review, discuss and take action necessary for adoption of the updated drought contingency plan. Mr. Lozano updated the policy changes that the Western Travis County PUA made to the plan they are planning to adopt. Director Bingaman moved to accept drought contingency plan as presented. Director Cooper seconded and the motion carried unanimously. There was nothing further.

Item 10 was to discuss future water and wastewater rates. Director Cooper discussed the rates and usages compiled of surrounding districts. Director Cooper was instructed to develop a proposed rate increase with comparisons to other water supply providers in our district, for board review at the next meeting.

Item 11 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to

review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made. Mr. Swanks was directed to update the Capitol reserve plan.

Item 9. Next Regular Meeting Date: January 21, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 10. Other Business. Board went into executive session at 8:32 PM. Board reconvened at 8:39 PM. There were no motions made no votes were taken post of the executive session.

Item 11. Adjourn. Director Roush moved to adjourn. At 8:40 PM Director Stoller seconded and the motion carried unanimously.