

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

November 19, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on November 19, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco. Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. Director Bingaman shared a complaint about Mr. Swanks that was posted on Facebook. There was nothing further.

Item 3 was to review and approve minutes of the October 15, 2024 regular meeting. Director Roush moved to approve the minutes as presented. Director Bingaman seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Director Stoller moved to pay the bills as presented. Director Roush seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on lift station preventative maintenance in that he was having Austin Armature replace all the floats in all lift stations. He reported on the Creek's Edge Parkway lift station motor that was pulled and taken into shop for repair, the repair quote was \$9,700 and the repair had started. He also asked Austin Armature for a quote on a replacement motor to be held as a spare. Mr. swanks reported on ordering check valve repair parts as we had started having some issues with check valves in Barton Point Drive lift station. Mr. Swanks reported on a sprinkler valve that was stuck in the on position that was replaced. Mr. Swanks reported the chlorine sensor and alarm have been repaired. Mr. Swanks reported on customers' doors tagged for water violations. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of October. Billings totaled \$132,361 of which \$139,720 has been collected. Expenses totaled \$103,047 for the month. The net cash was \$42,422.39. The capital reserve investment revenue was \$5,563. He reported on the schedule of investments at \$1,452,638. The checking account balance was \$146,300. Mr. Swanks reported on a CD that will come due in November. Director Bingaman requested a spreadsheet of income of raised rates and a projection as of March 2025 of what we will have earned. Mr. Swanks was directed to transfer \$50,000 to the investment account and to add the amount to a CD that is being renewed. There was nothing further.

Item 5c – Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. Mr. Lozano gave an update on West Travis County PUA drought contingency plan that was approved at their November board meeting. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Dennis Lozano reported on progress of bid documents and what all may be included in future bid documentation. Mr. Lozano will have some updated cost and schedules at the next committee meeting. There was nothing further.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks no new updates other than minutes and slides. Mr. Swanks was directed to update watering times on the website and communicate the drought stage 1 changes through the HOA as well

Item 8 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made.

Item 9. Next Regular Meeting Date: December 17, 2024 at Ce-Bar Fire Department at 6:30pm.

Item 10. Other Business. Director Luin reported that Reynolds and Franke had sent emails out to board officers with a questionnaire for them to complete and return. Director Cooper brought up our water rate structure and would like to discuss and consider updating water rates on a future meeting agenda.

Item 11. Adjourn. Director Harwood moved to adjourn. At 7:53 PM Director Stoller seconded and the motion carried unanimously.