

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**  
October 15, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on October 15, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Absent

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco. Dennis Lozano and Sonia Zamarripa of Malone/ Wheeler.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review and approve minutes of the September 17, 2024 regular meeting. Director Bingaman moved to approve the minutes as presented. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Director Stoller moved to pay the bills as presented. Director Roush seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on mowing for the district has been completed. Mr. Swanks reported on power outage at Scenic Bluff lift station. Mr. Swanks reported on water violations in the neighborhood. Mr. Swanks reported the main water plant power disconnect needs to be replaced and parts have been ordered and received. An electrician has been identified who will be doing the work. Mr. Swanks reported on irrigation main line leak. Mr. swanks reported that Reynolds and Franke has started the fiscal year 2023 full audit. Mr. swanks reported on the chlorine change over notice for water that was sent out to the residents. The conversion started on October 7, 2024 and would last until October 28, 2024. During this period of time, customers would experience some minor taste and odor issues. Mr. Swanks reported that all of the hydrant flushing in Barton Creek West has been completed. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of September. Billings totaled \$130,400 of which \$124,324 has been collected. Expenses totaled \$97,043 for the month. The net cash was \$33,619. The capital reserve investment revenue was \$6,700. He reported on the schedule of investments at \$1,447,167. The checking account balance was \$98,900. Mr. Swanks reported on a CD that will come due in November. There was nothing further.

Item 5c – Engineer report. Dennis Lozano introduced Sonia Zamarripa to the board of directors and a brief description of her duties and what she will be performing for the district. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Dennis Lozano reported on progress of bid documents and what all may be included in future bid documentation. Director Stoller moved to accept engineer additional scope of work proposal of \$12,000 for electrical design documentation. Director Wallace seconded and the motion carried unanimously. There was nothing further.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new BCW WSC web site. Mr. Swanks no new updates other than minutes and slides.

Item 8 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made.

Item 9. Next Regular Meeting Date: November 19, 2024 at Ce-Bar Fire Department at 6:30pm.

Item 10. Other Business. Director Luin raised a question on any new restrictions on watering schedules for the future. Dennis Lozano reported that the West Travis County PUA will make some changes but they have not decided on change to the watering schedule as of yet.

Item 11. Adjourn. Director Roush moved to adjourn. At 7:20 PM Director Stoller seconded and the motion carried unanimously.