

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

January 17, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on January 17, 2023, at 6:30 P.M.

The roll was called at 6:32P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Jennifer Specchio	Vice President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Steve Cooper		Present
Ki O		Present
Beth Kirkhart		Present

Item 1 was to determine a quorum was present for the Board to meet. Also present were William Swanks of TUMCO, Dennis Lozano of Malone/Wheeler.

Item 2 was to hear citizen communications. There were no citizen comments provided.

Item 3 was to review and approve the minutes of the December 20, 2022 meeting. Director Kirkhart made the motion to approve the minutes with the amendment to item 6, correcting the spelling of rationale. Director Bingaman seconded the motion and it carried unanimously.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Kirkhart made the motion to pay the bills as presented. Director Bingaman seconded the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported that mowing has been completed and that would be the last mow for the season. He then reported that the irrigation system had a mainline leak that has been repaired and system put back in operation. He also reported that we have been turning irrigation system off and on depending on wind conditions. Mr. Swanks reported a power outage on the Thursday, December 22, 2022. The electrical controls were experiencing phase imbalances that started around 4PM and lasted till approximately 3:00AM the following morning. Director Bingaman inquired if we had to haul any sewerage during that time. Mr. Swanks stated they pumped minor amounts and that trucks were there to prevent any spills until

the City of Austin restored power. Director Stoller inquired if we incurred any damage to our equipment during this time. Mr. Swanks replied that we have motor protection equipment installed to prevent damage from occurring. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after bills that were paid the total paid out was \$124,536.88 and that the investments totaled \$888,145,145.73. Mr. Swanks reported on water purchased from West Travis County PUA in the amount of 5,810,000 gallons and the water supply sold 4,720,710 for the month of December. Mr. Swanks reviewed the draft December monthly budget and November actual budget that were provided in the board packets.

Item 5c – Engineer report. Mr. Lozano reviewed his written report that included updates regarding the ongoing efforts with the Minor Amendment Application to remove Fecal Coliform and Fecal Streptococcus testing from our wastewater permit. He reported that the TCEQ has approved the amendment to the permit and now the amendment goes out for public comment for 90 days with an expected final approval in June or July. He then discussed the data charts and graphs that were furnished in his monthly reports.

Item 6 was to review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the wastewater treatment plant and hear report from Wastewater Rehabilitation Committee. Dennis Lozano reported on hearing from a vendor on a poly coating for the wastewater plant their estimated cost was \$277,370.00. This was significantly higher than what the painting contractor estimated. Director Ki O joined the meeting at 6:50pm. Director Luin gave an update on the committee meeting and outlined his scope of work and timeline moving forward.

Item 7 was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported that website needed to be updated with new slides removing the Christmas hours and that he would check google analytics for next month's report.

Item 8 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. No action was taken.

Item 9 The next meeting will be held at the Ce-Bar Fire Station on February 21, 2023 at 6:30 P.M. There was nothing further.

Item 10 Other business, Dennis Lozano reported that he was now a 1/3 partner in the engineering firm of Malone/Wheeler.

Item 11 was to adjourn. A motion to Adjourn was made by Director Bingaman and seconded by Director Specchio. The motion was approved unanimously and the Board adjourned at 7:20 P.M.