

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

February 20, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on February 20, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There was no citizens communication. Jay Kamm joined meeting at 6:40pm and asked the question if the board would consider automated meters with the current watering conditions and possible restrictions. Director Luin indicated the board has discussed the possibility of installing smart meters on several occasions in the past and there has not yet been a determination of a positive ROI to justify the considerable cost. He did say the board will consider it again during future Long Term Capital Plan discussions.

Item 3 was to review and approve minutes of the January 16, 2023 meeting. Director Roush motioned to approve minutes. Director Stoller seconded and the motion carried. There was nothing further.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Bingaman inquired on the outstanding check balance for former Director Kirkhart. Mr. Swanks responded that her total outstanding balance was \$900.00 which was less than anticipated. Director Bingaman requested Mr. Swanks to draft a letter to be sent to former Director Kirkhart confirming her request to donate her director payments to any greenbelt/irrigation field improvement projects. Director Stoller made the motion to pay the bills as presented. Director Roush seconded the motion and it carried unanimously. Director Cooper joined meeting 6:43 pm

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance

and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported the temporary repairs to effluent pipe at sewer plant has been completed. Mr. Swanks reported on insurance renewal that will be due in April and he is getting quotes to review for the March board meeting. Mr. Swanks reported on motor repairs in Barton Point lift station. He stated that new motors were functioning normally and that the replacement motor had a cracked impellor and the primary fault was actually a clogged intake to the current pump. He provided a quote on the repair of the spare pump and motor at \$8,719.71. He stated the shaft was broken on one of the motors and was replaced with a spare from storage. Mr. swanks reported on electrical power issues he was having at Barton Point and requested that we install a transformer inline to “clean” the power up correcting the “dirty” power from the City of Austin. Director Bingaman inquired if this expenditure was board approved, Director Luin stated the \$7,300.00 cost was under the policy of president approved limit of \$10,000.00. Mr. Swanks also reported that we did have a main line irrigation leak and that it was repaired.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the checking account balance was \$47,801.00 and that the investments totaled \$1,183,265.96. Mr. Swanks reviewed the final November monthly budget and December preliminary budget that were provided in the board packets. Mr. Swanks reported on new financial reports as Tumco transitions to QuickBooks online. Mr. Swanks will add a budget vs actual report to future meeting packets.

Item 5c – Engineer report. Mr. Lozano reported on the data that were provided in the packet, with plant operations in the normal range. Mr. Lozano reported on upcoming meeting of the LCRA to make adjustments to their drought contingency plan due to current lake levels.

Item 6 Review, discuss and take action as necessary for Malone/Wheeler bid package for wastewater plant rehabilitation. Mr. Lozano presented his report and scope of work and bid for plant rehabilitations. Director Bingaman made the motion to accept Malone / Wheeler proposal with discussed changes to clarify task ownership and documentation control. Mr. Lozano was asked to provide a revised final agreement to Director Luin for his signature. Director Harwood seconded and the motion carried, no further action was taken.

Item 7. was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks was to check on updating minutes on the website.

Item 8 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2024-2025. Director Luin updated the board on the new long term capital plan and it will be put in future board member monthly meeting packets. Mr. Swanks reported on the plan changes. No action was taken.

Item 9. Next Regular Meeting Date: March 19, 2024 at Ce-Bar Fire Department

Item 10 Other Business. Director Luin inquired if all the current board of Directors were still

interested in serving on the board so we could prepare for next month's discussion. All directors agreed so the slate of candidates for the April election has been drafted

Item 11. Adjourn. Director Bingaman motioned to adjourn. 8:04 PM Director Stoller seconded.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.