

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

December 19, 2023

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, at the Ce-Bar Fire Department, 353 S. Commons Ford Road, Austin, Texas and via videoconference on December 19, 2023, at 6:30 P.M.

The roll was called at 6:34P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Absent

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review and approve minutes of the November 21, 2023 meeting. Director Roush motioned to approve minutes. Director Stoller seconded and the motion carried. There was nothing further.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Stoller made the motion to pay the bills as presented. Director Bingaman seconded the motion and it carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on brush and tree clean up at the entrance and the work was completed, under the approved budget limit. Mr. Swanks reported mowing of the irrigation system would be completed by the end of the week. He stated that he has not been contact with the City of Austin regarding electric services to the neighborhood, but would follow up

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the checking account balance was \$226,429.42 and that the investments totaled \$1,070,699.37. Mr. Swanks reviewed the final

October monthly budget and November preliminary budget that were provided in the board packets. Mr. Swanks reported on a treasury bill that has come due and would purchase a new one with an additional \$100,00 from the checking account for 6 months. Mr. Swanks discussed the preliminary 2024 operating budget that was sent out to the board.

Item 5c – Engineer report. Mr. Lozano reported on the data that were provided in the packet, with plant operations in the normal range

Item 6 was to review, discuss, and take action as necessary for finalizing the wastewater treatment plant rehabilitation plan or replacing the wastewater treatment plant and to hear the report from the Wastewater Rehabilitation Committee. This project is on hold, pending accumulation of Capital Reserve funds to pay for the rehab project. No action was taken.

Item 7 Review, discuss and take action as necessary for Malone/Wheeler bid package for wastewater plant rehabilitation. Mr. Lozano was tasked with bringing back for the January meeting any updates for the specification bid package on wastewater plant updates. No action was taken.

Item 8. was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported he has updated the current slides with Christmas holiday hours.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. Director Luin updated the board on the new long term capital plan and it will be put in future board member monthly meeting packets. Mr. Swanks reported on the plan changes. No action was taken.

Item 10. Next Regular Meeting Date: January 16, 2023 at Ce-Bar Fire Department

Item 11 Other Business. Director Luin inquired on flow data from Eanes ISD, Mr. Swanks reported that he has not received any word from them as of yet, but would follow up

12. Adjourn. Director Bingaman motioned to adjourn. 7:15 Pm Director Stoller seconded.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

