

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

January 16, 2024

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public, via videoconference on January 16, 2024, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Absent
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There was no citizens communication.

Item 3 was to review and approve minutes of the December 19, 2023 meeting. Director Roush motioned to approve minutes. Director Stoller seconded and the motion carried. There was nothing further.

Item 4 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills that were in the electronic packet for consideration. Director Cooper made the motion to pay the bills as presented. Director Roush seconded the motion and it carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. He reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on motor replacement in Barton Point lift station. He stated the shaft was broken on one of the motors and was replaced with a spare from storage. Mr. swanks reported on power outages due to inclement weather and that he had reported those phase outages to the City of Austin contact. Mr. Swanks stated that we did have a main line irrigation leak and that it was repaired. Director Luin inquired about the effluent line repair status. Mr. Swanks indicated the correct sized clamps would be installed upon arrival from the distributor.

Item 5b – Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. He stated that after the bills were paid, the checking account balance was

\$124,563.69 and that the investments totaled \$1,179,201.19. Mr. Swanks reviewed the final November monthly budget and December preliminary budget that were provided in the board packets. Mr. Swanks reported on a Treasury Bill that was purchased for \$349,642.00 and a CD with Americas' Bank for \$235,000.00 and that he would get with broker on a CD that had come due on January 10, 2024.

Item 5c – Engineer report. Mr. Lozano reported on the data that were provided in the packet, with plant operations in the normal range. Mr. Lozano's expected presentation on the engineering and project bid specifications for the waste water plant rehab project was deferred to February due to his client workload and emergency problems.

Item 6 was to review, discuss, and take action as necessary for finalizing the wastewater treatment plant rehabilitation plan or replacing the wastewater treatment plant and to hear the report from the Wastewater Rehabilitation Committee. This project is on hold, pending accumulation of Capital Reserve funds to pay for the rehab project. No action was taken.

Item 7 Review, discuss and take action as necessary for Malone/Wheeler bid package for wastewater plant rehabilitation. Mr. Lozano was tasked with bringing back for the February meeting any updates for the specification bid package on wastewater plant updates. No action was taken.

Item 8. was to review, discuss and take action as necessary for continued improvement of the new web site. Mr. Swanks reported he had updated the site with notice that this month's meeting was via zoom.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2024-2025. Director Luin updated the board on the new long term capital plan and it will be put in future board member monthly meeting packets. Mr. Swanks reported on the plan changes. No action was taken.

Item 10. Review, discuss and take action necessary for adoption of the 2024 operating budget. Mr. Swanks presented the proposed operating budget for board approval. Director Ki O motioned to approve proposed budget. Director Stoller seconded and the motion carried. There was no further action.

Item 11. Next Regular Meeting Date: February 20, 2024 at Ce-Bar Fire Department

Item 12 Other Business. Director Luin reported on a gift card presented to retired director Kirkhart for her 8+ years on the board. She requested her outstanding (un-cashed) director fee checks be donated to the HOA green belt fund. William was asked to find out how much director Kirkhart has in outstanding payments that were never cashed. Director Luin inquired if we needed a logo for the website. Director Ki offered to have his daughter develop a draft design for future consideration.

Item13. Adjourn. Director Stoller motioned to adjourn. 7:03 PM Director Roush seconded.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.