

BARTON CREEK WESTWATER SUPPLY CORPORATION
P. O. BOX 1220
DRIPPING SPRINGS, TX 78620
TELEPHONE 512 280-6622

TO: THE BOARD OF DIRECTORS OF BARTON CREEK WEST WATER SUPPLY CORPORATION OF TRAVIS COUNTY, TEXAS, AND ALL OTHER INTERESTED PERSONS

In accordance with the order of the Office of the Governor issued March 16, 2020, the Board of Directors of Barton Creek West Water Supply Corporation of Travis County, Texas, will conduct a video/telephonic conference meeting to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). Notice is hereby given that the Board of Directors of the Barton Creek West Water Supply Corporation will hold a regular meeting open to the public, by **video/telephonic conference on Tuesday, January 18, 2022 at 6:30 P.M.**

To join the video conference, members of the public may join the meeting from a computer, tablet, or smartphone using the following link:

<https://us02web.zoom.us/j/85623757028?pwd=YjYxeWdHcHRRWTNGXpjTEFhV1RBZz09>

Meeting ID 856 2375 7028 Password: 499863

To join only the audio portion of the meeting:

Call from Mobile (audio only) or Phone (audio only)

United States: 1-346-248-7799, Meeting ID is 85623757028# and Password: 499863#

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the Agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the December 21, 2021, regular meeting.
4. Review bills and invoices; approve payment of same.
5. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks
 - (B) Financial, Valerie Wheeler
 - (C) Engineer, Dennis Lozano
6. Review, discuss, and take action as necessary on the waste water plant draw down, inspection and extent of degradation of the plant in preparation for finalizing the rehabilitation plan. (Lozano)
7. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
8. Review, discuss and take action as necessary concerning requesting an amendment from the TCEQ for changing the fecal testing requirements. (Lozano)

9. Review, discuss and take action as necessary for continued improvement of new web site for BCW WSC. (Swanks)
10. Review and discuss the proposed 2022 annual budget.
11. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
12. Discuss and take action as necessary to establish guidelines to meet in person at BCW WSC Board meetings including: the date to begin mandatory in person meetings, masking and vaccination recommendations for members and visitors that attend.
13. Next Regular Meeting Date: Tuesday, February 15, 2022.
14. Other Business.
15. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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TO: THE BOARD OF DIRECTORS OF BARTON CREEK WEST WATER SUPPLY CORPORATION OF TRAVIS COUNTY, TEXAS, AND ALL OTHER INTERESTED PERSONS

Notice is hereby given pursuant to the Texas Open Meetings Act. (Texas Gov't Code Ann.551.001-551.146 Vernon 1994) that the Board of Directors of Barton Creek West Water Supply Corporation of Travis County, Texas, will hold a meeting, open to the public at 6:30 P.M. on Tuesday, December 20, 2022 at the CE-BAR Fire Department, at 353 S. Commons Ford Road, Austin, Texas. William Swanks is inviting you to a scheduled Zoom meeting.

Members of the public may also join the meeting from a computer, tablet, or smartphone using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/81442200640?pwd=c2o4SGg2cWpqMFJDbmx3dE5HTXY0Zz09>

Meeting ID: 814 4220 0640

Passcode: 669108

One tap mobile

+13462487799,,81442200640# US (Houston)

+12532050468,,81442200640# US

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the November 15, 2022 meeting.

4. Review bills and invoices; approve payment of same.
5. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks
 - (B) Financial, William Swanks
 - (C) Engineer, Dennis Lozano
6. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing wastewater treatment plant. (Lozano)
 - (A) Report from Wastewater Rehabilitation Committee. (Luin)
7. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
8. General discussion on upcoming 2023 budget for Barton Creek west Water Supply Corporation.
9. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
10. Next Regular Meeting Date: January 17, 2023 at Ce-Bar Fire Department.
11. Other Business.
12. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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Notice is hereby given pursuant to the Texas Open Meetings Act. (Texas Gov't Code Ann.551.001-551.146 Vernon 1994) that the Board of Directors of Barton Creek West Water Supply Corporation of Travis County, Texas, will hold a meeting, open to the public, immediately following the annual meeting that begins at 6:30 P.M. on Tuesday, August 16, 2022 at the CE-BAR Fire Department, at 353 S. Commons Ford Road, Austin, Texas.

Members of the public may also join the meeting from a computer, tablet, or smartphone using the following link:

https://us02web.zoom.us/j/89745721847?pwd%3DU0x6aEdFMGNlbGN5WGovTmhMTm05Zz09&sa=D&source=calendar&usd=2&usg=AOvVaw06ngrBrsTuN4eo_vOpHqzT

To join only the audio portion of the meeting:
Call from Mobile (audio only) or Phone (audio only)
United States: 1-346-248-7799, Meeting ID is 843 4960 9350 and Password: 406264

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the July 19, 2022 Regular meeting.
4. Review bills and invoices; approve payment of same.
5. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks

(B) Financial, William Swanks

(C) Engineer, Dennis Lozano

6. Review, discuss and take action as necessary concerning the Project Information Form (PIF) application submittal to the TWDB.
7. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing wastewater treatment plant. (Lozano)
8. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
9. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
10. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
11. Next Regular Meeting Date: September 20, 2022 at Ce-Bar Fire Department.
12. Other Business.
13. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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Members of the public may also join the meeting from a computer, tablet, or smartphone using the following link:

<https://us02web.zoom.us/j/84321454183?pwd=nXYuggAJ5Qu8WdUmap8XPPuYVcw6.7.1>

Meeting ID 843 2145 4183

Password 154551

To join only the audio portion of the meeting:

Call from Mobile (audio only) or Phone (audio only)

United States: 1-346-248-7799, Meeting ID is 86854774393# and Password: 537405#

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the June 21, 2022 Regular meeting.
4. Review and discuss and take action as necessary for the 2021 draft audit review. (Steve Franks)

5. Review bills and invoices; approve payment of same.
6. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks
 - (B) Financial, William Swanks
 - (C) Engineer, Dennis Lozano
7. Review, discuss and take action as necessary concerning the Project Information Form (PIF) application submittal to the TWDB.
8. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing wastewater treatment plant. (Lozano)
9. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
10. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
11. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
12. Next Regular Meeting Date: August 16, 2022 at Ce-Bar Fire Department.
13. Other Business.
14. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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Members of the public may also join the meeting from a computer, tablet, or smartphone using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86482304440?pwd=QjEyN2dRMkgwenk4aktlWVExUE8zdz09>

Meeting ID: 864 8230 4440

Passcode: 737796

One tap mobile

+13462487799,86482304440# US (Houston)

+12532158782,86482304440# US (Tacoma)

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the October 18, 2022 meeting.
4. Review bills and invoices; approve payment of same.

5. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks
 - (B) Financial, William Swanks
 - (C) Engineer, Dennis Lozano
6. Review, discuss and take action as necessary concerning the Project Information Form (PIF) application submittal to the TWDB.
7. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing wastewater treatment plant. (Lozano)
8. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
9. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
10. General discussion on upcoming 2023 budget for Barton Creek west Water Supply Corporation.
11. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
12. Next Regular Meeting Date: December 20, 2022 at Ce-Bar Fire Department.
13. Other Business.
14. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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Members of the public may also join the meeting from a computer, tablet, or smartphone using the following link:

<https://us02web.zoom.us/j/82993346898?pwd=SG1zVGJlYlRzdDhQUmFvb3lRaFJpQT09>

Meeting ID: 829 9334 6898

Passcode: 404055

One tap mobile

+13462487799,82993346898# US (Houston)

+16699009128,82993346898# US (San Jose)

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the September 20, 2022 meeting.
4. Review bills and invoices; approve payment of same.

5. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks
 - (B) Financial, William Swanks
 - (C) Engineer, Dennis Lozano
6. Review, discuss and take action as necessary concerning the Project Information Form (PIF) application submittal to the TWDB.
7. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing wastewater treatment plant. (Lozano)
8. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
9. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
10. General discussion on upcoming 2023 budget for Barton Creek west Water Supply Corporation.
11. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
12. Next Regular Meeting Date: November 15, 2022 at Ce-Bar Fire Department.
13. Other Business.
14. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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Members of the public may also join the meeting from a computer, tablet, or smartphone using the following link:

https://www.google.com/url?q=https://us02web.zoom.us/j/83311517708?pwd%3DbitqSUd2L3diaIMzZS9iQ0h4d3I5QT09&sa=D&source=calendar&usd=2&usg=AOvVaw3tLzyyfdGK4J_UybYAOToh

To join only the audio portion of the meeting:
Call from Mobile (audio only) or Phone (audio only)
United States: 1-346-248-7799, Meeting ID is 833 1151 7708 and Password: 151308

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the August 16, 2022 meeting.
4. Review bills and invoices; approve payment of same.
5. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks

(B) Financial, William Swanks

(C) Engineer, Dennis Lozano

6. Review, discuss and take action as necessary concerning the Project Information Form (PIF) application submittal to the TWDB.
7. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing wastewater treatment plant. (Lozano)
8. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
9. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
10. Review, discuss and take action as necessary on adopting the West Travis County PUA drought contingency plan. (Swanks / Lozano)
11. General discussion on West Travis County PUA wholesale rate increase.
12. General discussion about the operations and capital reserve budgeting process, and capital reserve target setting, in preparation for the annual fall budget cycle.
13. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
14. Next Regular Meeting Date: October 18, 2022 at Ce-Bar Fire Department.
15. Other Business.
16. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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In accordance with the order of the Office of the Governor issued March 16, 2020, the Board of Directors of Barton Creek West Water Supply Corporation of Travis County, Texas, will conduct a video/telephonic conference meeting to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). Notice is hereby given that the Board of Directors of the Barton Creek West Water Supply Corporation will hold a regular meeting open to the public, by **video/telephonic conference on Tuesday, February 3, 2022 at 6:30 P.M.**

To join the video conference, members of the public may join the meeting from a computer, tablet, or smartphone using the following link:

<https://us02web.zoom.us/j/85825458247?pwd=UEIFUml1ME1ZbnNWYINnK2FLNVo2UT09>

Meeting ID 858 2545 8247 Password: 692067

To join only the audio portion of the meeting:

Call from Mobile (audio only) or Phone (audio only)

United States: 1-346-248-7799, Meeting ID is 85825458247# and Password: 692067#

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the Agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Discuss and take action as necessary to prepare an application for a Texas Water Development Board grant to replace the existing wastewater treatment plant. Deadline for the application is March 1, 2022.
4. Next Regular Meeting Date: Tuesday, March 15, 2022.
5. Other Business.
6. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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Members of the public may also join the meeting from a computer, tablet, or smartphone using the following link:

<https://us02web.zoom.us/j/84349609350?pwd=WGVCajFVQ0hqYzFKSUFrQWxkTHNndz09>

Meeting ID 843 4960 9350

Password 406264

To join only the audio portion of the meeting:

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United States: 1-346-248-7799, Meeting ID is 86854774393# and Password: 537405#

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the May 17, 2022 Regular meeting.
4. Review bills and invoices; approve payment of same.
5. Hear reports with regard to:

- (A) General Manager and Operator Report, William Swanks
- (B) Financial, William Swanks
- (C) Engineer, Dennis Lozano

6. Review, discuss and take action as necessary concerning the Project Information Form (PIF) application submittal to the TWDB.
7. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing wastewater treatment plant. (Lozano)
8. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
9. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
10. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
11. Next Regular Meeting Date: July 19, 22022 at Ce-Bar Fire Department.
12. Other Business.
13. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.

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To join the video conference, members of the public may join the meeting from a computer, tablet, or smartphone using the following link:

<https://us02web.zoom.us/j/85977459910?pwd=UVNOVEJvdHlOaWtvdmR0dnlGa1FqUT09>

Meeting ID 859 7745 9910 Password: 373611

To join only the audio portion of the meeting:

Call from Mobile (audio only) or Phone (audio only)

United States: 1-346-248-7799, Meeting ID is 85977459910# and Password: 373611#

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Citizens Communication period and discuss any item on the Agenda.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will consider and take appropriate action on the following matters:

1. Call roll of members and call meeting to order.
2. Citizen Communication.
3. Review and approve minutes of the February 15, 2022 regular meeting.
4. Review bills and invoices; approve payment of same.
5. Hear reports with regard to:
 - (A) General Manager and Operator Report, William Swanks
 - (B) Financial, Valerie Wheeler
 - (C) Engineer, Dennis Lozano
6. Review, discuss and take action as necessary concerning the Project Information Form (PIF) application submittal to the TWDB.
7. Review, discuss, and take action as necessary for finalizing the rehabilitation plan or replacing the existing waste water treatment plant. (Lozano)
8. Review, discuss, and take action as necessary to obtain an on-site secure weatherproof storage unit for spare parts, equipment and hardcopy archive storage. (Swanks)

9. Review, discuss, and take action as necessary regarding the new proposed Malone/Wheeler services rate schedule. (Lozano)
10. Review, discuss and take action as necessary to look at different seeding methods and vegetation of the irrigation fields. (Lozano)
11. Review, discuss and take action as necessary for continued improvement of the new web site for BCW WSC. (Swanks)
12. Review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning for the future and monitors progress on expenses, specifically to review planning impact on possible sewer plant rehabilitation in the fiscal year 2022-2023. (Swanks and Lozano)
13. Discuss and take action as necessary to engage the auditor, Reynolds & Franke PC, to prepare the 2021 Financial Statements.
14. Discuss and take action as necessary to establish guidelines to meet in person at BCW WSC Board meetings including: the date to begin mandatory in person meetings, masking and vaccination recommendations for members and visitors that attend.
15. Discuss the upcoming Board elections and Annual meeting to be held April 19, 2022.
16. Next Annual Meeting and Regular Meeting Date: Tuesday, April 19, 2022 at 6:30 P.M.
17. Other Business.
18. Adjourn.

Note: The Board of Directors will go into Executive Session, if necessary, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, on any matter that may come before the Board. No final action, decision, or vote will be taken by the Board on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Board only in open meeting.