

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

December 18, 2018

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on December 18, 2018 at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Absent
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Jennifer Specchio	Present
Bob Stettner	Present
Meryl Stoller	Absent

A quorum of the Board was met. Also, present were William Swanks and Valerie Wheeler of TUMCO and Bruce Aupperle, P.E.

The next item to come before the Board was to hear citizen communications. Director Luin read a complimentary message and thank you from a resident concerning Mr. Swanks help in resolving a water leak. There were no other citizen's communications.

Item 3 was to review and approve the minutes of the November 20, 2018 regular meeting. Director Specchio made the motion to approve the minutes as presented. Director Kirkhart seconded and the motion carried.

Item 4 was to review discuss and take any action necessary concerning any Firewise work on Barton Creek West WSC property. Director Stettner made the motion to approve the Firewise cleanup plan allocating \$13,746 from the remainder of the 2018 mowing and tree trimming budgets to cleanup areas along the fence lines on Barton Creek West property bordering homes along Scenic Bluff Dr. starting at 9902 Scenic Bluff and moving east along Scenic Bluff per "recommended Firewise criteria". If the designated areas are completed in less time and at less cost other Barton Creek West WSC areas will be cleaned out up to the approved spending limit. Director Kirkhart seconded and the motion carried.

Item 5 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the

bills to the board for review. Director Kirkhart made the motion to pay the bills as presented. Director Specchio seconded and the motion carried.

Mr. Swanks gave the General Manager and Operator report. He mentioned one resident has had their water shutoff for nonpayment. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. He provided the electrical supply monitoring data from the Cliffs Edge lift station that was received from Austin Energy and will continue to request the information monthly. The Creeks Edge lift station repairs are not complete and the temporary pump is still on standby at the lift station. Mr. Swanks is working with the pump supplier to optimize the pump performance and reliability, prior to releasing the temporary rental pump.

Mrs. Wheeler next gave the financial report. She reviewed the cash statements and investments. After disbursements the checking account balance was \$16,181.07 and the invested funds were \$811,666.90. Mrs. Wheeler reviewed the October and November budgets that were included in the packet.

There was nothing further from Mr. Aupperle.

Item 7 was to review, discuss and take any action concerning removal of invasive grasses on Barton Creek West WSC property. Mr. Aupperle mentioned \$2,000 was added to the 2019 budget account number 71206 to cover the cost of the seeds for the over seeding project, that in time will help control and reduce the invasive plants on Water Supply property. Director Kirkhart provided a report and maps of the area with the suggested over seeding areas. She agreed \$2,000 was a good figure for the cost of the seeds and mentioned there were still some areas that would need to be cleared by hand. Director Kirkhart will continue to monitor the invasive plants on WSC property.

Item 8 was to review, discuss and take any action concerning electronic water meters. Mr. Swanks presented a draft report on available electronic water meters. Director Luin asked that he continue to investigate different meters and technology and report next month. No action was taken.

Item 9 was to review and discuss the preliminary fiscal budget for year 2019. Mrs. Wheeler reviewed the proposed budget. Director Stettner suggested an increase of 5% from the 2018 budget item for management fees be added. The Board took no action and will look at adopting the budget next month.

Item 10 was to set the date of the next regular meeting. The next meeting will be Tuesday, January 15, 2019 at 6:30 P.M. at the CE-BAR Fire Station.

Item 11 was to consider other business. There was no other business at this time and the Board adjourned at 9:13 P.M.