

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

November 20, 2018

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on November 20, 2018 at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Jennifer Specchio	Present
Bob Stettner	Present
Meryl Stoller	Present

A quorum of the Board was met; also present were William Swanks of TUMCO and Lt. Jessie Bohls of the Ce-Bar Fire Department.

The next item to come before the Board was to hear citizen communications. There were no citizens to come before the Board.

Item 3 was to review and approve the minutes of the October 16, 2018 regular meeting. Director Stoller made the motion to approve the minutes as presented. Director Kirkhart seconded and the motion carried.

Item 4 was to review discuss and take any action necessary concerning any Firewise work on Barton Creek West WSC property. Lt Jessie Bohls gave a brief Firewise presentation on what the fire department would like to see in the neighborhood. Director Stettner gave a brief statement of what risk areas he has noticed on Barton Creek West WSC property and recommended the water supply board address this issue. President Luin requested Directors Kirkhart, Stoller and Stettner, Mr. Swanks and a member of the Ce-Bar Fire Department evaluate the risk area bordering the homes, and provide a detailed action plan in December that considers the priority risk, cost and future budget with a line item for Firewise protection

Item 5 was to review bills and consider payments of bills and invoices. Mr. Swanks presented the bills to the board for review. Director Stettner made the motion to pay the bills as presented. Director Stoller seconded and the motion carried.

Mr. Swanks gave the General Manager and Operator report. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. He provided the data from the Cliffs Edge lift station that had been received from the City of Austin electric department. He was directed to contact the City on correlation of future data in the phase to phase graphs. Mr. Swanks reported the new impellor was installed at the Creeks Edge lift station and is working well. He noted that on November 27, 2018 the pump will be removed and taken to the shop for balancing and will be out of service for about two days. The temporary pump will remain on standby during that time.

Mr. Swanks next gave the financial report. He reviewed the cash statements and investments. After disbursements the checking account balance was \$38,464.57 and the invested funds were \$810,487.05. Mr. Swanks reviewed the September and October budgets that were included in the packet.

There was no Engineers report.

Item 7 was to review, discuss and take any action concerning removal of invasive grasses on Barton Creek West WSC property. Director Kirkhart gave a presentation about the invasive plants that are on the WSC property. She discussed alternative ways to control them for example; pesticides, pulling by hand and over seeding with native species. The addition of “no mow areas” in and around the existing irrigation fields was discussed and the cost of different types of grass seeds ranging from \$9 to \$19 per pound at an approximate application rate of 15 lbs. /acre. Director Kirkhart will monitor the invasive plants on WSC property moving forward.

Item 8 was to review, discuss and take any action concerning electronic water meters. Mr. Swanks stated he was in the process of gathering more data and evaluating the best equipment to meet the needs of the water system. No action was taken.

Item 9 was to set the date of the next regular meeting. The next meeting will be Tuesday, December 18, 2018 at 6:30 P.M. at the CE-BAR Fire Station.

Item 10 was to consider other business. Director Luin handed out final copies of the Operating Expense Policy and the Capitol Expense Policy. Director Luin also handed out the edited version of the updated Rules and Regulations for review before publishing on the BCW HOA website. There was no other business at this time and the Board adjourned at 8:30 P.M.