

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

October 16, 2018

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on October 16, 2018 at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Jennifer Specchio	Present
Bob Stettner	Present
Meryl Stoller	Present

A quorum of the Board was met. Also present were Valerie Wheeler and William Swanks of TUMCO and Bruce Aupperle.

The next item to come before the Board was to hear citizen communications. There were no citizens to come before the Board.

Item 3 was to review and approve the minutes of the September 18, 2018 regular meeting. Director Stoller made the motion to approve the minutes as presented. Director Specchio seconded and the motion carried.

Item 4 was to review and consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review. Director Stettner made the motion to approve all the bills as presented. Director Stoller seconded and the motion carried.

Mr. Swanks next gave the General Manager and Operator report. He reported the City of Austin electric monitoring equipment at the Cliffs Edge lift station was repaired and is fully operational. No power outages have occurred since the equipment has been placed back in service. The Board asked Mr. Swanks to request the City of Austin provide him with the data they receive from the monitoring equipment. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. He mentioned the second pump that was ordered for the Creeks Edge lift station has been delayed from the manufacturer due to the hurricanes that recently hit the east coast. The temporary pump has been placed in standby until the second pump arrives and is put in service. Director Stettner inquired about the number of vacant lots in Palomino Ridge and Dominion Hill. Mr. Swanks reported there is only one lot left in Palomino Ridge that does not have a water meter and all lots in Dominion Hill are connected and have water meters. There was nothing further from the Operator.

Mrs. Wheeler next gave the financial report. She reviewed the cash statements and investments. After disbursements the checking account balance was \$35,149.69 and the invested funds were \$809,388.21. Mrs. Wheeler reviewed the August and September budgets that were included in the packet.

Director Cooper arrived at this time.

Mr. Aupperle distributed and reviewed the data from the annual Scenic Bluff spring report, which did not indicate any areas of concern. The Board requested Mr. Aupperle provide a plan to address the removal of native grasses and invasive vegetation on the water supply property for next month. There was nothing further from the Engineer.

Item 6 was to review, discuss and take any action concerning the Service rules and Regulations of the Water Supply Corporation. The Board reviewed and made edits to the current rules. Director Kirkhart made a motion to approve the rules with the edits that were discussed effective January 1, 2019. Director Manning seconded and the motion carried. Mr. Aupperle will make the changes to the document and Director Luin agreed to work with the Barton Creek West HOA to have the document included on the website. Mr. Swanks will provide a notice in the water bills about the new service rules.

Item 7 was to review, discuss and take any action concerning the Capital and Operations Expense Policies. The Board reviewed and made edits to the two policies. Director Kirkhart made the motion to accept the Operations Expense policy with the recommended edits. Director Stoller seconded and the motion carried. Director Cooper made the motion to accept the Capital Expense policy as edited. Director Manning seconded and the motion carried.

Item 8 was to set the date of the next regular meeting. The next meeting will be Tuesday, November 20, 2018 at 6:30 P.M. at the CE-BAR Fire Station.

Item 9 was to consider other business. Director Stettner informed the Board about an educational Firewise Presentation meeting open to the public on October 27, 2018, at 1:00 P.M. at Laura's Library, 9411 Bee Caves Road. Director Luin mentioned the Barton Creek West HOA is planning to form an emergency preparedness committee soon. Mr. Swanks briefly discussed he is looking at different electronic water meters for future replacement of the current water system meters. There was no other business at this time and the Board adjourned at 8:45 P.M.