

**BARTON CREEK WEST
WATER SUPPLY CORPORATION**

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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
July 10, 2018**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on July 10, 2018 at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Jennifer Specchio	Present
Bob Stettner	Absent
Meryl Stoller	Present

A quorum of the Board was met. Also present were Valerie Wheeler and William Swanks of TUMCO and Steve Franke, CPA.

The next item to come before the Board was to hear citizen communications. There were no citizens to come before the Board.

Item 3 was to review and approve the minutes of the June 19, 2018 regular meeting. Director Manning made the motion to approve the minutes as presented. Director Stoller seconded and the motion carried.

Item 4 was to discuss and review the 2017 Financial Statements prepared by Reynolds & Franke, PC. Steve Franke reviewed the draft financial statements that were included in the packet. Director Kirkhart made a motion to approve the report with the correction on the last page to change the contract amount with TUMCO to \$125,000. Director Specchio seconded and the motion carried.

Item 5 was to review and consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review. Director Stoller made the motion to approve all the bills as presented. Director Kirkhart seconded and the motion carried.

Mrs. Wheeler next gave the general manager's report. She reviewed the cash statements and investments. After disbursements the checking account balance was \$27,376.25 and the invested

funds were \$805,080.33. Mrs. Wheeler reviewed the May and June budgets that were included in the packet.

Mr. Swanks presented the operations report. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. Mr. Swanks discussed different storage building options. He stated he is still waiting on the manufacturer to give him pump cost estimates for all the lift stations. The Board decided to discuss this further next month and no action was taken. Mr. Swanks mentioned the space necessary to accommodate the current storage needs would be approximately 4'x8'x8'. The Board agreed a storage unit should be acquired to house the boxes for at least the next six months while a decision about an office building is made. Mr. Swanks discussed some options for office space and will provide more specific information at the next meeting. There was nothing further from the Operator.

There was no report from the Engineer.

Item 7 was to review and consider recommendations concerning the BCW HOA ARC(Architecture Review Committee) Nature Preserve Homeowner Project guidelines. Director Kirkhart mentioned ARC receives requests from homeowners to clear deadwood or trim limbs, etc. that are in the BCW greenbelt. There are about ten homes that back up to BCW WSC property and occasionally the ARC is contacted by those homeowners for similar cleaning requests. She wanted to make sure there is a procedure to follow if the ARC receives requests that concern the WSC property. Director Luin recommended in the future if the ARC receives a request that concerns WSC property that they send the request to Mrs. Wheeler to be put on the next board meeting agenda and the Board will then discuss the request. The WSC agreed no work could start or would be authorized on WSC property until the request for work is reviewed and approved by the WSC Board.

Item 8 was to set the date of the next regular meeting. The next meeting will be Tuesday, August 21, 2018 at 6:30 P.M. at the CE-BAR Fire Station.

Item 9 was to consider other business. The Board requested the Rules and Regulations of the WSC be reviewed at the next meeting to consider deposit requirements. Mrs. Wheeler was asked to provide the list of delinquent accounts for the next meeting and look into ways to encourage more homeowners to use the check free banking and on-line bill pay options that are currently available for paying their water bills on a timelier basis. There was no other business at this time and the Board adjourned at 8:25 P.M.