

**BARTON CREEK WEST
WATER SUPPLY CORPORATION**

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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
June 19, 2018**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on June 19, 2018 at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Absent
Tom Luin	Present
Doris Manning	Present
Jennifer Specchio	Present
Bob Stettner	Present
Meryl Stoller	Absent

A quorum of the Board was met. Also present were Bruce Aupperle, P.E. and Valerie Wheeler.

The next item to come before the Board was to hear citizen communications. There were no citizens to come before the Board.

Item 3 was to review and approve the minutes of the May 15, 2018 regular meeting. Director Stettner made the motion to approve the minutes as presented. Director Specchio seconded and the motion carried.

Item 4 was to review and consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review. Director Cooper made the motion to approve all the bills as presented. Director Manning seconded and the motion carried.

Mrs. Wheeler next gave the general manager's report. She reviewed the cash statements and investments. After disbursements the checking account balance was \$11,852.52 and the invested funds were \$804,088.87. Mrs. Wheeler reviewed the April and May budgets that were included in the packet. Mrs. Wheeler noted there are two certificates of deposit (CD's) that mature later in June. The Board asked Mrs. Wheeler to inquire if combining the money into one large CD would yield more interest than investing in two separate investments. She noted there is another CD that comes due early July. The Board requested she check with UBS to see if it might be better to wait till July and invest all the money at that time. Mrs. Wheeler agreed to look into the different options.

Mrs. Wheeler presented the operations report. She reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. Mrs. Wheeler mentioned the West Travis County PUA has initiated mandatory water restrictions to begin July 1, 2018. She noted the notice had been placed on the water bills. The Board requested the mandatory water restrictions sign be re-installed by July 1, 2018. Mrs. Wheeler reviewed a cost estimate prepared by Mr. Swanks for the purchase of a diesel pump and a storage building to house the pump for future emergency lift station failures. No action was taken on this item. She then reviewed the document retention and destruction policy she had received from Reynolds and Franke, CPA firm. The Board asked Mrs. Wheeler to inventory the number of boxes and determine the amount of storage area needed to house the records. No further action was taken. There was nothing further from the Operator.

Mr. Aupperle presented the latest spring testing data and noted all samples were well below the required limits. The Engineers report was accepted as presented.

Item 6 was to set the date of the next regular meeting. The next meeting will be Tuesday, July 10 2018 at 6:30 P.M. at the CE-BAR Fire Station.

Item 7 was to consider other business. Director Stettner stated he had received a pamphlet in his City of Austin electric bill informing customers where to find the annual water quality report and asked if Barton Creek West could provide the notice in the same manner. Mrs. Wheeler stated she had checked into this last year and the water supply does not meet the publication criteria of the U.S. E.P.A. but would look into it again. Director Luin stated he would send the files to the HOA to post on their website. There was no other business at this time and the Board adjourned at 7:30 P.M.