

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION**

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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS  
October 17, 2017**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on October 17, 2017 at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Jennifer Specchio	Absent
Bob Stettner	Present
Meryl Stoller	Present

A quorum of the Board was met. Also present were Robert Pugh, General Manager West Travis County PUA, Valerie Wheeler, William Swanks and Bruce Aupperle.

The next item to come before the Board was to hear citizen communications. Director Cooper welcomed Mr. Pugh to the meeting. There were no other citizen communications.

The Board next considered Item 6 to discuss, consider and take action as necessary concerning the PUA. Mr. Pugh gave a general review of the on-going activities at the West Travis County PUA. He mentioned there will be no rate increase to Barton Creek West WSC in 2018. He discussed the PUA will begin construction in February on a new raw water line from Lake Austin to the PUA water treatment plant. This line will be important as an alternate water line for the system in addition to providing more water when the water treatment plant is expanded in the future. The Board thanked Mr. Pugh for coming and there was nothing further to report.

Item 3 was to review and approve the minutes of the September 19, 2017 regular meeting. Director Stoller made the motion to approve the minutes as presented. Director Luin seconded and the motion carried.

Item 4 was to review and consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review including additional invoices from Utility Specialist for \$10,625. Director Manning made the motion to approve all the bills as presented. Director Stoller seconded and the motion carried.

Mrs. Wheeler next gave the general manager's report. She reviewed the cash statements and investments. After disbursements the checking account balance was \$19,052.03 and the invested funds were \$842,180.97. Mrs. Wheeler reviewed the August and September budgets that were included in the packet.

Mr. Swanks presented the operations report. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. On October 7, 2017 he was notified by a resident that sewage was leaking in the street at 2626 Creeks Edge Parkway. Mr. Swanks reported he found an air release valve leaking. He turned off the lift station and used a wastewater transport truck to divert sewage while the repair was being made. No further spillage occurred. The TCEQ was properly notified and the follow up TCEQ report was submitted. The street and grass area were pressure washed and the water removed by vacuum trucks. A new air release valve was installed to correct the problem. Mr. Swanks noted this air release valve was not on the construction plans for the subdivision when it was built and had been covered over by asphalt. There are eight other air release valves in the subdivision and have all had routine maintenance and inspections. This valve will be added to that list. Mr. Swanks reported the new pump purchased for the Barton Point lift station has not shipped yet. The Barton Point lift station has one pump operating and the standby rental pump is still in place. Mrs. Wheeler mentioned she had discussed the possibility of purchasing or renting the generator owned by Shady Hollow MUD. The Shady Hollow MUD Board was in favor of renting the generator for \$500 per day and then would consider selling the generator after April, 2018. Mr. Swanks will get estimates for the electrical modifications that will be necessary at the lift stations to hook up the generator in an emergency. There was nothing further from the Operator.

Mr. Aupperle discussed the Memo he included in the Board packet concerning the timeline to prepare for the 2019 Permit Renewal and wastewater treatment plant modifications or replacement. He has hired an engineer to review the treatment plant facilities and prepare cost estimates for future modifications or replacement as needed. There was nothing further to report from the Engineer.

Item 7 was to meet in executive session to discuss long term strategic planning. This item was tabled till the December meeting.

Item 8 was to set the date of the next regular meeting. The next meeting will be Tuesday, November 21, 2017 at 6:30 PM at the CE-BAR Fire Station.

Item 9 was to consider other business. Director Stettner mentioned the Board President is currently notified by the Operator or Engineer for maintenance events. Director Stettner recommended the entire Board and not just the President of the Board be notified when there is a sewer spill, significant water main break, shut down of the treatment plant and major PUA events. The Board President will be notified for other events as usual. There was no other business at this time and the Board adjourned at 8:25 P.M.