

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION**

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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

**January 17, 2017**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on January 17, 2017 at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Jennifer Specchio	Present
Bob Stettner	Present
Meryl Stoller	Present

A quorum of the Board was met. Also present were Buddy Crane, Ce-Bar Fire Chief, Billy Crocker and Steve Hartman of Higginbotham Insurance, Valerie Wheeler, William Swanks and Bruce Aupperle.

The next item to come before the Board was to hear citizen communications. There were no citizen communications.

Item 3 was the presentation to CE-Bar Fire Station for a donation of \$1,000. Director Luin presented the check to Buddy Crane and thanked him for allowing Barton Creek West Water Supply Corporation to hold its monthly meetings at the fire station.

Item 4 was to review and approve the minutes of the December 15, 2016 regular meeting. Director Luin recommended a grammar change on the second page. Director Luin made the motion to approve the minutes as corrected. Director Kirkhart seconded and the motion carried.

Item 5 was to discuss, consider and take action as necessary concerning insurance. Billy Crocker and Steve Hartman reviewed the insurance proposal submitted by Higginbotham. The Board thanked them for their time and they left the meeting at this time. The Board discussed the proposal presented by McDonald & Wessendorff Insurance. Director Luin made the motion to pay McDonald & Wessendorff Insurance the current annual bill (in the amount of \$6,467) for liability and casualty insurance coverage, with the understanding the Board and TUMCO (Valerie and Tom) will continue to investigate and negotiate better policy coverage and rates with Higginbotham insurance company. Specific questions about pollution coverage and asset

values will be addressed, which will require additional quoting proposals from both insurers over the next few weeks. Director Stettner seconded and the motion carried.

Item 6 was to review and consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review. Director Stettner made the motion to pay all the bills as presented. Director Luin seconded and the motion carried.

Mrs. Wheeler next gave the general manager's report. She reviewed the cash statements and investments. After disbursements the checking account balance was \$58,532.06 and the invested funds were \$874,227.65. Mrs. Wheeler reviewed the monthly budgets included in the packet.

Mr. Swanks presented the operations report. He reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. He reported the sewer line at 2305 Cliffs Edge needs to be repaired on the Corporation's side of the tap. The estimate for this repair is approximately \$7,200. Mr. Swanks recommended the homeowner have their house sewer line inspected and possibly relocated by a plumber. Mr. Swanks provided information concerning the telephone lines and alarm equipment at the treatment plant and lift stations. Director Luin volunteered to work with AT&T to lower the phone line charges that are currently being billed. Mr. Swanks and Director Stoller reported on the meeting they attended on December 16, 2016, at Austin Armature to discuss the recent lift station pump seal failures. Austin Armature recommended installing Tungsten Carbide / Silicon Carbide seals. Two sets of seals were ordered and will be installed for testing. Currently Barton Point and Creeks Edge lift stations are each operating with only one pump. The operations report was accepted as presented.

Mr. Aupperle mentioned he will investigate the rules for grinder pumps and report to the Board next month. There was nothing further from the Engineer.

Item 8 was to discuss, consider and take action as necessary concerning the PUA. There was nothing further to report.

Item 9 was to set the date of the next regular meeting. The next meeting will be Tuesday, February 21, 2017 at 6:30 PM at the CE-BAR Fire Station.

Item 10 was to consider other business. There was no other business at this time and the Board adjourned at 8:40 P.M.