

**BARTON CREEK WEST
WATER SUPPLY CORPORATION**

3910 CAPISTRANO TR.
TELEPHONE 512/280-6622

P.O. BOX 150068
AUSTIN, TEXAS 78715

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
December 15, 2015**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on December 15, 2015, at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Bob Stettner	Present
Meryl Stoller	Present

A quorum of the Board was met. Also present were Valerie Wheeler, William Swanks and Bruce Aupperle.

The next item to come before the Board was to hear citizen communications. There were no citizens to come before the Board.

Item 3 was to review and approve the minutes of the November 17, 2015 regular meeting. Director Luin made the motion to approve the minutes as presented. Director Stettner seconded and the motion carried.

Item 4 was to consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review. Director Stettner made the motion to pay all the bills as presented. Director Luin seconded and the motion carried.

Mrs. Wheeler next gave the general manager's report. She reviewed the cash statements and investments. After disbursements the checking account balance contained \$137,301.22 and the invested funds were \$767,170.96. Director Stettner recommended \$50,000 be transferred from the checking account to the money market account at UBS. The Board agreed to hold the funds in the money market account until April in order to make a jumbo CD using the proceeds from the investments coming due in April. Mrs. Wheeler reviewed the monthly budgets included in the packet.

Mr. Swanks reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. He reported a seal in one of the pumps at the Creeks Edge Lift Station began leaking on November 26th. Austin Armature repaired the pump; however, upon being placed back in service it continued leaking. The pump was again removed and sent back for more repair. The operations report was accepted as presented.

Mr. Aupperle reported he has been in contact with the PUA concerning proposed water rates for 2016. He stated he is negotiating a new peaking factor rate. The PUA Board meets on December 17, 2015 to discuss and set new rates. No action was taken. There was nothing further from the Engineer.

Item 6 was to discuss, consider and take action as necessary concerning the PUA. There was no further information concerning the PUA.

Item 7 was to discuss, consider and take action as necessary to amend the Rules of the Barton Creek West Water Supply Corporation in regards to stricter water conservation enforcement. The Board took no action and asked this be put on the agenda for the January meeting.

Item 8 was to discuss, consider and take action as necessary to review and adopt the Preliminary Draft Budget for 2016. Mrs. Wheeler reviewed the draft budget. Director Luin made the motion to accept the budget as presented. Director Kirkhart seconded and the motion carried.

Item 9 was to set the date for the next regular meeting. The meeting will be Tuesday, January 19, 2016 at 6:30 PM at the CE-BAR Fire Station.

Item 10 was to discuss other business. Director Luin asked TUMCO to investigate using a check/free electronic remittance process from bank to bank for customers to pay their utility fees. Director Manning presented gift cards to Mr. Aupperle and TUMCO and thanked them for their service. There was no other business at this time and the Board adjourned at 7:43 P.M.