

**BARTON CREEK WEST
WATER SUPPLY CORPORATION**

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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
November 17, 2015**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on November 17, 2015, at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Bob Stettner	Present
Meryl Stoller	Present

A quorum of the Board was met. Also present were Valerie Wheeler, William Swanks, Bruce Aupperle and Tammy Cooper, Director Cooper's wife.

The next item to come before the Board was to hear citizen communications. Mrs. Cooper briefly addressed the Board and offered to be of assistance if needed. There were no other citizens to come before the Board.

Item 3 was to review and approve the minutes of the October 20, 2015 regular meeting. Director Luin suggested an edit to the minutes. Director Stoller made the motion to approve the minutes as edited. Director Luin seconded and the motion carried.

Item 4 was to consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review. Director Stettner made the motion to pay all the bills as presented. Director Kirkhart seconded and the motion carried.

Mrs. Wheeler next gave the general manager's report. She reviewed the cash statements and investments. After disbursements the checking account balance contained \$107,893.24 and the invested funds were \$766,915.69. Mrs. Wheeler reviewed the monthly budgets included in the packet.

Mr. Swanks reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. Mowing for this fiscal year has

been completed. He discussed the Texas Commission on Environmental Quality (TCEQ) has implemented a new Nitrification Action Plan that will require additional weekly water sampling over the next year and then a reduced sampling schedule for the second year. The cost for this weekly sampling will be \$628 per month and will begin in December, 2015. The operations report was accepted as presented.

Mr. Aupperle mentioned he had received a request from Joan Balogh with the City of Austin for Barton Creek West WSC to provide effluent and irrigation data collected from 2009 to 2015 in spreadsheet form. Aqua-Tech Laboratories, Inc. provided a quote of \$100 to compile the data into yearly files in excel format. Director Stettner made the motion to authorize and pay Aqua-Tech \$100 to compile the data as requested. Director Luin seconded and the motion carried. Mr. Aupperle also stated he had spoken with Don Rauschuber, the PUA General Manager about any expected increases for water rates from the PUA for next year. Mr. Rauschuber advised him the PUA was looking at increases and would be discussing the rates at the December Board meeting. There was nothing further from the Engineer.

Item 6 was to discuss, consider and take action as necessary concerning the PUA. There was no further information concerning the PUA.

Item 7 was to discuss, consider and take action as necessary to amend the Rules of the Barton Creek West Water Supply Corporation in regards to stricter water conservation enforcement. The Board took no action and asked this be put on the agenda for the December meeting.

Item 8 was to discuss, consider and take action as necessary to review and adopt the Preliminary Draft Budget for 2016. Mrs. Wheeler reviewed the draft budget. The Board discussed and recommended some changes and Mrs. Wheeler will present the budget next month for final approval.

Item 9 was to set the date for the next regular meeting. The meeting will be Tuesday, December 15 , 2015 at 6:30 PM at the CE-BAR Fire Station.

Item 10 was to discuss other business. Director Luin inquired if any new Board candidates have been recruited. The Board discussed some possible candidates and agreed to have suggestions by the January meeting. Interested candidates should attend the February meeting. There was no other business at this time and the Board adjourned at 8:07 P.M.