

**BARTON CREEK WEST
WATER SUPPLY CORPORATION**

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**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
October 20, 2015**

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting, open to the public, at the CE-BAR Fire Department, 353 S. Commons Ford Road, Austin, Texas on October 20, 2015, at 6:30 P.M.

The roll was called at 6:30 P.M. of the members of the Board of Directors by the President.

Steve Cooper	Present
Beth Kirkhart	Present
Tom Luin	Present
Doris Manning	Present
Bob Stettner	Present
Meryl Stoller	Present

A quorum of the Board was met. Also present were Valerie Wheeler, William Swanks and Bruce Aupperle.

The next item to come before the Board was to hear citizen communications. There were no citizens to come before the Board.

Item 3 was to review and approve the minutes of the September 15, 2015 regular meeting. Director Luin made the motion to approve the minutes as presented. Director Kirkhart seconded and the motion carried.

Item 4 was to consider payment of bills and invoices. Mrs. Wheeler presented the Corporation's bills to the Board for review. Director Stoller made the motion to pay all the bills as presented. Director Cooper seconded and the motion carried.

Mrs. Wheeler next gave the general manager's report. She reviewed the cash statements and investments. After disbursements the checking account balance contained \$73,051.96 and the invested funds were \$766,734.04. Mrs. Wheeler recommended the \$101,921 in the UBS money market be invested in a one year certificate of deposit (CD) and the Board agreed. Mrs. Wheeler reviewed the monthly budgets included in the packet.

Mr. Swanks reported maintenance and monthly inspections at the treatment plant; lift stations, irrigation fields and water system were routine and normal. He reported he replaced the fire

hydrant at the end of Creeks Edge Parkway, and sewer tap repairs were made at 9273 Scenic Bluff. Mr. Swanks discussed the water leak and repair to the raw water transmission line that feeds the West Travis County Public Utility Authority (PUA) water system. The leak occurred on October 5, 2015 and repairs were made and the system back in service by October 14, 2015. The PUA issued Stage 4 restrictions to stop all outside watering during this time. Neighboring water supplies activated emergency interconnects so there was no interrupted delivery of drinking water to the PUA customers. Mr. Swanks mentioned an email he has received from a resident inquiring about removing some fallen trees that are in the BCWWSC 150 foot buffer zone separating the irrigation field from the home owners property. The Board authorized Mr. Swanks to let him know he could clean up the area within 30 feet of his property line but could not cut down anything or disturb anything past 30 feet. The operations report was accepted as presented.

There was nothing further from the Engineer.

Item 6 was to discuss, consider and take action as necessary concerning the PUA. There was no further information concerning the PUA.

Item 7 was to discuss, consider and take action as necessary to amend the Rules of the Barton Creek West Water Supply Corporation in regards to stricter water conservation enforcement. Mr. Aupperle passed out a copy of the Rules and went over the changes he suggested. The Board approved the changes on Page 4 to read: Drought Response Stage: No Member shall knowingly or intentionally allow the use of water from a BCWWSC water utility system for residential, commercial, industrial, agricultural, ornamental, or any other purpose in an amount in excess of that permitted by the drought response stage in effect at the time.

Water Conservation & Drought Contingency Plan. BCWWSC may adopt and modify as needed a Water Conservation & Drought Contingency Plan, which is part of the Service Rules & Regulations. On Page 6, Section G the following was added: Violation of Drought Response Stage Fees: BCWWSC shall charge for a violation of drought response stage violation as follows: Any Member who violates the BCWWSC regulations relative to the drought response stage in effect at the time shall be subject to the following surcharges and conditions of service:

- i. Following the first documented violation, the violator shall be given a notice specifying the type of violation and the date and time it was observed.
- ii. Following the second documented violation in a three-month period, the violator shall be sent by certified mail a notice of violation and shall be assessed a surcharge of \$200
- iii. Following the third documented violation in a three-month period, the violator shall be sent by certified mail a notice of violation and shall be assessed a surcharge of \$700;
- iv. Following the fourth documented violation, the BCWWSC Board of Directors or its designee shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, hereby established at \$500, and any other costs incurred by a BCWWSC water utility system in discontinuing service, and any outstanding charges including late payment fees or penalties. In addition, suitable assurance in the amount of a deposit of \$500 must be given to the BCWWSC Board of Directors or its designee, that the same action shall not be repeated while the plan is in effect. The BCWWSC Board of

Directors or its designee may apply the deposit to any surcharges or penalties subsequently assessed under this plan against a customer. Any remaining amount of such deposit, if any, shall be returned to the customer at the time of the customer's voluntary disconnection from the utility system.

The Board requested Mr. Aupperle send the electronic copy of the Rules to each member so they could further discuss any changes at the next meeting. Mr. Swanks mentioned there is one resident that continuously violates the water restrictions. The Board authorized TUMCO to send a violation letter by certified mail to the individual the next time he is observed violating the restrictions.

Item 8 was to set the date for the next regular meeting. The meeting will be Tuesday, November 17, 2015 at 6:30 PM at the CE-BAR Fire Station.

Item 9 was to discuss other business. There was no other business at this time and the Board adjourned at 7:50 P.M.