

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

September 16, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public; via videoconference on September 16, 2025, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Absent
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There were none.

Item 3 was to review and approve minutes of the August 19, 2025 regular meeting minutes. Director Roush moved to approve the August 19, 2025 meeting minutes. Director Bingaman seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices and approve payment of same. Mr. Swanks reported on normal bills included in the packet along with an invoice for Malone/ Wheeler that was received after the packet was compiled. The Malone wheeler invoices totaled \$4,646.10 Director Stoller moved to approve payment of the bills as presented. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 5a Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on an irrigation field leak that was repaired. He then went on to discuss budgets or amendments to the budget which must be posted with the new October agenda. Mr. Swanks reported the WTCPUA was working on replacing a broken valve on the water main that occurred when meter was replaced last month.

Item 5b Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of August. He reported that billing for the month of August was \$131,889 and that monies collected were \$128,103. Expenses totaled \$116,283. He reported on

the schedule of capital reserve investments at \$1,705,835. He reported the interest earned on investments totaled \$7,004. The checking account balance was \$235,028. Mr. Swanks reported on a transfer \$75,000 from the checking account to the investment account. Mr. Swanks reported on a T-bill renewal that will come due at the end of September and asked the board how they wanted it handled. The board discussed the laddering of current CDs and decided to transfer another \$75,000 from checking to investment and combine that with the \$76,000 CD coming due at the end of September. Mr. Swanks was directed to make the \$75,000 transfer. There was nothing further.

Item 5c Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Mr. Lozano reported his analysis of the current bid and stated that he will be able to use some of the previous bid documentation work in contracts and design work going forward for a possible new wastewater plant and committed to deliver a cost proposal for a new bid documentation package at the October meeting. He said the cost proposal would be available for the sub-committee to review and discuss at their next meeting on October 17th. There was nothing further.

Item 7 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. Mr. Swanks reported on website updates where pdfs were updated to be searchable. There was nothing further.

Item 8 was to review, discuss and take action as necessary for water and wastewater system maintenance software. Director Harwood reported on meeting with vendor and that we should be expecting quote on software and hardware cost for the next month.

Item 9 was to discuss future water and wastewater rates and take action as necessary. No new information at the meeting time.

Item 10 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning, and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No new updates. There was nothing further.

Item 11 Next Regular Meeting Date: October 21, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 12 Other Business. Board went into executive session at 7:04PM exited session at 7:36 PM there were no motions made and no action taken. The board then requested Mr. Swanks to review the spending vs authorization for the existing Malone/Wheeler rehab project bid package and update all board members.

Item 13 Adjourn. Director Stoller moved to adjourn. At 7:39 PM Director Cooper seconded and the motion carried unanimously.