

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

August 19, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public; via videoconference on August 19, 2025, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Absent
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There were none.

Item 3 was to review and approve minutes of the July 15, 2025 regular meeting minutes. Director Roush moved to approve the July 15, 2025 meeting minutes. Director Bingaman seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices and approve payment of same. Mr. Swanks reported on normal bills. Director Cooper moved to approve payment of the bills as presented. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 5a Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on a follow up conversation with the district's attorney on minutes there were no issues or changes needed to be made, then on video recording requirements which are in compliance. Mr. Swanks reported on House Bill updates as pertaining to the open meeting act. Which include the meeting agenda posting as being required three business days before the meeting date, not including the day of the meeting. He then went on to discuss budgets or amendments to the budget which must be posted with the new agenda. Mr. Swanks reported the Ce-Bar Fire Dept is going to start flushing and flow testing fire hydrants in their fire district which include all of the BCW WSC hydrants. Mr. Swanks reported on the Level Two assessment with TCEQ, and that the reports were sent to TCEQ. He stated the TCEQ representative suggested we create a standard operating procedure for water

line repair and a valve maintenance program to help improve consistency and quality of repairs.

Item 5b Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of July. He reported that billing for the month of July was \$131,203 and that monies collected were \$138,578. He reported the interest earned on investments totaled \$5,727. Expenses totaled \$34,730. He reported on the schedule of capital reserve investments at \$1,698,941. The checking account balance was \$184,468. Mr. Swanks was asked by President Luin to transfer \$75,000 from the checking account to the investment account. Mr. Swanks reported on a T-bill renewal amount of \$437,000 at 3.9% for 6-months. There was nothing further.

Item 5c Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Mr. Lozano reported on post-bid meetings with contractors and sub-contractors. He reported that bids were compatible across the bidders. He reported that the major cost was temporary wastewater plant equipment rental that came in at \$1.4 million more than estimated for the rehab project. The current view of the working sub-committee is that the cost and value of a new water plant installation must be evaluated before a decision can be made about the long-term water plan infrastructure and operating equipment. Mr. Lozano reported that we may be able to use some of the previous bid documentation work in contracts and design work going forward with a possible new wastewater plant. Mr. Lozano was directed to give the board a proposal for a new sewer plant design which may result in a new bid package being generated for a new plant to replace the original (while utilizing the existing plant for secondary sludge storage and/or emergency operation support).

Item 7 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. Mr. Swanks reported there were no website updates. There was nothing further.

Item 8 was to review, discuss and take action as necessary for water and wastewater system maintenance software. Mr. Swanks reported that there was no new information and a meeting was to be scheduled with a vendor and Director Harwood.

Item 9 was to discuss future water and wastewater rates and take action as necessary. No new information at the meeting time.

Item 10 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning, and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No new updates. There was nothing further.

Item 11 Next Regular Meeting Date: September 16, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 12 Other Business.

Item 13 Adjourn. Director Roush moved to adjourn. At 7:22 PM Director Bingaman seconded and the motion carried unanimously.