**­BARTON CREEK WEST**

**WATER SUPPLY CORPORATION**

**P.O. BOX 1220**

**DRIPPING SPRINGS, TX 78620**

**TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

July 15, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public; via videoconference on July 15, 2025, at 6:30 P.M.

The roll was called at 6:31P.M. of the following Board of Directors by the President.

 Tom Luin President Present

 Meryl Stoller Secretary/Treasurer Present

 Wade Bingaman Present

Paul Roush Present

 Ki O Absent

 Wallace Harwood Present

 Steve Cooper Vice President Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were

William Swanks of Tumco, and Dennis Lozano of Malone/ Wheeler.

Item 2 was to hear citizens communication. There were none.

Item 3 was to review and approve minutes of the June 15, 2025 regular meeting minutes. Director Roush moved to approve the June 15, 2025 meeting minutes. Director Stoller seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices and approve payment of same. Mr. Swanks reported on normal bills. Director Bingaman moved to approve payment of the bills as presented. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 5a Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported that mowing of the irrigation fields would start within the week. Mr. Swanks reported on one main line irrigation system break and was currently being repaired. Mr. Swanks reported on a follow up with districts’ attorney, Stephanie Albright, her report comprised a couple documents that we are required by the Secretary of State and that she would get those forms to us to fill out and file. Mrs. Albright stated she did not see any changes that needed to be made in the way we currently present our agenda and minutes for the corporation meeting archives. Mr. Swanks will follow up over the next few weeks for an update with Mrs. Albright. Mr. Swanks reported on power outage over the holiday weekend and that power was restored by time he had arrived to the neighborhood. Mr. Swanks reported on routine water sampling and we had a sample come back with total coliform being positive and that the subsequent re-sample had come back positive too, which triggers a TCEQ level 2 assessment. All subsequent water samples have since come back good (negative). The positive indicators were suspicioned to be a result of our recent heavy rains in our neighborhood.

Item 5b Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of June. He reported that billing for the month of June was $132,066 and that monies collected were $120,302. He reported the interest earned on investments totaled $5,033. Expenses totaled $97,055. He reported on the schedule of capital reserve investments at $1,693,291. The checking account balance was $176,428. Mr. Swanks was asked by President Luin to transfer $100,000 from the checking account to the investment account. Mr. swanks reported that a treasury bill will come due on July 17 for $257,528 and he was instructed by President Luin to purchase a new 6-month treasury bill for a total of $357,000. Director Bingaman inquired on project payouts scheduling for the rehab project. Director Cooper inquired on water usage compared to last year at this time. Mr. Swanks stated he did not have that information at this time. There was nothing further.

Item 5c Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. Mr. Lozano reported on WTCPUA expecting to maintain their current watering restrictions through the summer months and future water plant expansion plans. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Mr. Lozano reported on pre-bid meetings with contractors and sub-contractors.

 Director Luin reported on bid status and update on cost of the project. He indicated we are in a hold mode until the committee can re-consider a new plant potential option vs rehab. Mr. Lozano was asked by President Luin to get additional background bidding justification from contractors along with additional options to lower the cost of a temporary plant during the rehab in order to get a better dollar value.

Item 7 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. Mr. Swanks reported there were no website updates. There was nothing further.

Item 8 was to review, discuss and take action as necessary for water and wastewater system maintenance software. Director Harwood reported on meeting with a software vendor and his discussion with the vendor on data collection. Mr. Swanks and Director Harwood indicated a proposal for board consideration may be ready for the September board meeting.

Item 9 was to discuss future water and wastewater rates and take action as necessary.

Mr. Swanks reported that he had sent data to the HOA and at this time there has been no further communication. Director Luin has not had any communication at this point either.

Item 10. Review, discuss and take action as necessary for consideration of allowing Barton Creek West HOA to store brush on Barton Creek West WSC property. Director Luin reported the HOA approached him about storing brush on BCWWSC property. After discussion and consideration of upcoming project logistics, the Board has decided to not allow any brush storage at this time, other than the annual brush collection period in late January in the meadow below the dam.

Item 11 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning, and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No new updates. There was nothing further.

Item 12 Next Regular Meeting Date: August 19, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 13 Other Business.

Item 14 Adjourn. Director Bingaman moved to adjourn. At 7:33 PM Director Roush seconded and the motion carried unanimously.