

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

March 18, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public; via videoconference on March 18, 2025, at 6:30 P.M.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Absent
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco and Dennis Lozano of Malone/Wheeler.

Item 2 was to hear citizens communication. No citizen communication. There was nothing further.

Item 3 was to review and approve minutes of the February 18, 2025 regular meeting. Director Roush moved to approve the minutes as presented. Director Cooper seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Mr. Swanks reported on normal bills. Director Roush moved to pay the bills as presented. Director Stoller seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on 3 fire hydrant replacements in the neighborhood have been completed and are now working. Mr. Swanks reported on a few power fluctuation issues we've had in the neighborhood recently. Mr. Swanks reported on a few of the watering violations throughout on the neighborhood. Mr. Swanks reported on Paychex not responding to Mr. Cooper's issues with his email address and that Barton Creek West Water Supply Corporation has discontinued their relationship with them. Mr. Swanks reported on the water plant family tour with the Wie family, everyone enjoyed the tour and appreciated the opportunity learn about the water plant. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of January. He reported that billing for the month of February was \$105,668 and that monies collected were \$101,963. Expenses totaled \$109,678. He reported on the schedule of investments at \$1,573,382. The checking account balance was \$149,070. Mr. Swanks reported on a treasury bill that will mature in April and was directed to purchase a new 6-month Treasury bill. There was nothing further.

Item 5c – Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Dennis Lozano reported on the progress of bid documents and what all may be, included in the future bid documentation. Director Luin gave a report on the committee meeting that reviewed the project drawings reflecting water the plant rehabilitation project. Director Harwood moved for Malone/ Wheeler to proceed with releasing the bid documentation for the wastewater treatment plant rehabilitation project to selected contractors. Director Stoller seconded and the motion carried. Mr. Swanks reported on talking to the suggested potential attorneys to review the bid package for legal compliance and protection. After the discussion, the board agreed to an action for Mr. Swanks and Director Luin to contact/engage Stephanie Albright, an attorney with Bickerstaff Heath Delgado Acosta LLP, to review the bid package before releasing it to any contractors. There was nothing further.

Item 7 Review discuss and take action as necessary for the annual meeting agenda. Discussion of annual meeting agenda and board members election slate. All candidates were confirmed except for Ki O. Director Luin took the action to follow up with Director O's intent to run again as a candidate. to No changes made. There was nothing further.

Item 8 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. No new updates. There was nothing further.

Item 9 was to discuss future water and wastewater rates. Director Cooper reported on recommended water rate increases, and requested to defer a decision until the next board meeting in April.

Item 10 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning, and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No new updates. There was nothing further.

Item 11. Next Regular Meeting Date: April 15, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 12. Other Business. Director Harwood, requested a future discussion on a maintenance tracking software for water lines wastewater, fire hydrants, etc. with GIS technology. Mr. Swanks will provide an introduction and overview of existing capability at the next board meeting.

Item 13. Adjourn. Director Cooper moved to adjourn. At 7:52 PM Director Roush seconded and the motion carried unanimously.