

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

February 18, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public; via videoconference on February 18 2025, at 6:30 P.M.

The roll was called at 6:31P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco and Dennis Lozano of Malone/Wheeler.

Item 2 was to hear citizens communication. No citizen communication. There was nothing further.

Item 3 was to review and approve minutes of the January 21, 2024 regular meeting. Director Roush moved to approve the minutes as presented. Director Stoller seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Mr. Swanks reported on normal bills. Director Stoller moved to pay the bills as presented. Director Harwood seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on 3 fire hydrant replacements in neighborhood and that they are scheduled for installation the following week. He reported that small sections would be shut down and boil water notices sent out for those effected by repairs. Mr. Swanks reported that the repaired motor in creeks edge parkway lift station has been replaced. Mr. Swanks reported on pond liner repair was that a contractor loaned him a repair part and he would attempt the repairs. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of January. He reported that billing for the month was \$111,480 that

monies collected were \$115,907. Expenses totaled \$68,457 revenue collected for the month of January was \$115,907. He reported on the schedule of investments at \$1,568,779. The checking account balance was \$110,976. Mr. Swanks reported on a treasury bill that was renewed in February for \$439,000 at 4.24 % for a 6-month term. There was nothing further.

Item 5c – Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Dennis Lozano reported on the progress of bid documents and what all may be included in the future bid documentation. Director Luin gave a report on the committee meeting. Mr. Swanks was directed to reach out to list of recommended attorneys for possibility of looking over contracts. There was nothing further.

Item 7 Review discuss and take action as necessary for adoption of updated watering schedules. Director Bingaman moved to adopt a new watering schedule to Stage 2 watering restrictions once a formal decision is confirmed with the West Travis County PUA. Director Harwood seconded the motion, and the motion carried unanimously. Mr. Swanks was directed to arrange for all the necessary communication to be updated for our customers. There was nothing further.

Item 8 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. No new updates. There was nothing further.

Item 9 was to discuss future water and wastewater rates. Director Cooper reported on recommended water rate increases, and wants to defer a decision until the next meeting.

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. Director Luin updated the board on the updates made to Capital improvement plan.

Item 10. Next Regular Meeting Date: March 18, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 11. Other Business. 1) Resident Casey Wei reached out to discuss the possibility of a tour of sewer plant and potentially volunteering in plant operations. The board agreed a tour would be appropriate to be led by Mr. Swanks and any other board member, schedule tbd.  
2) Add to next month's agenda, the annual meeting agenda discussion.

Item 11. Adjourn. Director Cooper moved to adjourn. At 7:51 PM Director Bingaman seconded and the motion carried unanimously.