

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

December 16, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public; via videoconference on December 16, 2025, at 6:30 P.M.

The roll was called at 6:30 P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Dennis Lozano Engineer for Malone/Wheeler.

Item 2 was to hear citizens communication. There was no citizen communication. There was nothing further.

Item 3 was to review and approve minutes of the November 18, 2025 regular meeting minutes. Director Roush moved to approve the November 18, 2025 meeting minutes as amended with a minor director name and date addition. Director Harwood seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices and approve payment of same. Mr. Swanks reported on normal bills included in the packet. Director Stoller moved to approve payment of the bills as presented. Director Roush seconded and the motion carried unanimously. There was nothing further.

Item 5a Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on a water leak at 2909 Creeks Edge Parkway which included a water line replacement That project is waiting on asphalt to be installed to complete the repair. Mr. Swanks reported on mowing of the irrigation system fields has been completed. Mr. Swanks reported on the chloramine that has returned to normal. Mr. Swanks reported on a complaint from Mrs. Buckman about flooding of her neighbor's garage while flushing of fire hydrants. He reported on reaching out to the home owner and was told that neighbors had built a diversion for storm drainage that affects her property and they are in the

process of fixing the storm drain runoff. Mr. Swanks suggested they reach out to Travis County TNR for possible help in a solution. Mr. Swanks directed Marino Serra to reduce the flushing rate by 50% and to increase duration of the flushing.

Item 5b Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of November. He reported that billing for the month of was \$137,164 and that monies collected were \$130,889. Expenses totaled \$96,844. He reported on the schedule of capital reserve investments at \$1,873,983. He reported the interest earned on investments totaled \$5,227 The checking account balance was \$244,193. The monthly operations ended with a net cash for the month of \$39,273. Mr. Swanks inquired if board wanted him to put \$150,000 in the investment account at this time. He was directed to transfer the amount and purchase a T-bill or cd for a 6-month period, whichever is the best rate. There was nothing further.

Item 5c Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Mr. Lozano reported on the work done to provide a new Gantt chart and subsequent bid for engineering service for a new wastewater plant. Director Harwood requested the opportunity to gain deeper technical knowledge about the details and process flow for the new waste water plant that is being considered by the working sub-committee. Dennis Lozano was asked by Director Luin to provide Director Harwood with a 1on1 tutorial of the project details, including a plant site walk thru if need, prior to the January meeting. There was nothing further.

Item 7 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. Mr. Swanks reported on the website of the return to normal chloramines. There was nothing further.

Item 8 was to review, discuss and take action as necessary for water and wastewater system maintenance software. Director Harwood reported on meeting with a vendor (David Pritchard of Texian Geospatial) and that he and Mr. Swanks, Marino Serra and Director Luin attended in the irrigation field with the vendor. The purpose of the meeting was to present a demonstration of GIS data collection equipment and data storage examples that would be applicable to the BCW WSC infrastructure. Director Harwood was requested to put a GIS information package and final quote together and report back the board at the January meeting.

Item 9 was to review, discuss and take action regarding Malone/Wheeler filing paperwork to remove Barton Creek West WSC from the City of Austin ETJ. Mr. Lozano recommended that Barton Creek West WSC file the application to be removed from the City of Austin ETJ. Director Stoller moved to spend up to \$3,000 as needed and direct Malone/Wheeler to move forward with the ETJ removal submission.

Item 10 was to review, discuss and take action as necessary to adopt Barton Creek West WSC budget for fiscal year 2026. Mr. Swanks presented budget that was in the packet and on the website. He reported that there would be two changes to the budget presented and that would be

to add \$350,000 to the line item 78025 for engineering services to create documentation for development of permitting and bid package prep for a new waste water plant and to add GIS Data Collection as a new line item with a \$15,000 budget. Director Roush moved to approve the amended budget as presented. Director Stoller seconded the motion carried. There was nothing further.

Item 11 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning, and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No new updates. There was nothing further.

Item 12 Next Regular Meeting Date: January 20, 2026 at Ce-Bar Fire Department at 6:30pm.

Item 13 Other Business. The board went into executive session at 7:51 PM. The board exited executive session at 7:59 PM. No actions were taken and no motions were made.

Item 14 Adjourn. Director Stoller moved to adjourn. At 8:00 PM Director Roush seconded and the motion carried unanimously.