

**BARTON CREEK WEST
WATER SUPPLY CORPORATION
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DRIPPING SPRINGS, TX 78620
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MINUTES OF MEETING OF THE BOARD OF DIRECTORS

November 18, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; open to the public; via videoconference on November 18, 2025, at 6:30 P.M.

The roll was called at 6:31P.M. of the following Board of Directors by the President.

Tom Luin	President	Present
Meryl Stoller	Secretary/Treasurer	Present
Wade Bingaman		Present
Paul Roush		Present
Ki O		Present
Wallace Harwood		Present
Steve Cooper	Vice President	Present

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco, and Patrick Commer – Staff Engineer for Malone/ Wheeler.

Item 2 was to hear citizens communication. Director Luin received a text from a homeowner; regarding a question about the waste water plant upgrades, if they included fire protection upgrades. The waste water plant is not designed to provide any fire protection functionality. Mr. Swanks was asked to contact CE-BAR Fire Chief Buddy Crain about fire protection water uses from the effluent pond for helicopter flight use on structures that are on fire. Mr. Swanks consulted with the Fire Chief and that Ce-Bar Fire Department had a protocol for water supply use for the helicopter to pull from a temporary pool set up by the fire dept and filled via fire hydrants and hoses. They would only pull water from the pond in an extreme emergency if no other source was available. There was nothing further.

Item 3 was to review and approve minutes of the October 21, 2025 regular meeting minutes. Director Roush moved to approve the October 21, 2025 meeting minutes. Director Bingaman seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices and approve payment of same. Mr. Swanks reported on normal bills included in the packet. Director Stoller moved to approve payment of the bills as presented. Director Harwood seconded and the motion carried unanimously. There was nothing further.

Item 5a Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on mowing the median and that it

should be finished in a week or so. Mr. Swanks reported on the temporary chlorine switch over (chemical replacement) by the WTC PUA water plant for maximum bacteria elimination and the main water line flushing schedule over the next few weeks. Mr. Swanks reported he was working on the preliminary 2026 operations budget and would have a draft budget ready for discussion and proposal at the December meeting.

Item 5b Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of October. He reported that billing for the month of was \$142,198 and that monies collected were \$153,759. Expenses totaled \$79,012. He reported on the schedule of capital reserve investments at \$1,868,838. He reported the interest earned on investments totaled \$6,760. The checking account balance was \$189,987. Mr. Swanks reported on monies earned up until October 31, 2025 was \$367,833. Mr. Swanks reported on a T-bill renewal that came due in November and the purchase of a T-bill for \$864,000 at 3.66 % interest rate for 1 year. Mr. Swanks inquired if board wanted him to put \$75,000 in the investment account at this time. He was directed to leave the amount in account until a CD or T-Bill matured and other monies were available to be combined. There was nothing further.

Item 5c Engineer report. Patrick Commer reported on the data that were provided in the packet, with plant operations in the normal range. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Director Luin reported on committee meeting. Director Luin reported on a proposal to remove Barton Creek West WSC from the City of Ausin ETJ. More details will be provided by Malone/Wheeler during their December report. There was nothing further.

Item 7 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. Mr. Swanks reported updates to the website that watering restrictions have been updated and that the HOA had also sent out emails to the residents. Mr. Swanks reported that next month he would be reminding residents of annual wastewater averaging calculations for all customers and sending out alerts. There was nothing further.

Item 8 was to review, discuss and take action as necessary for water and wastewater system maintenance software. Director Harwood reported on meeting with a vendor and that he and Mr. Swanks would set up a meeting in the field with the vendor and Director Harwood to get a better understanding of a quote that was provided and report back next month.

Item 9 was to discuss future water and wastewater rates and take action as necessary. No action was taken.

Item 10 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning, and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No new updates. There was nothing further.

Item 11 Next Regular Meeting Date: December 16, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 12 Other Business.

Item 13 Adjourn. Director Bingaman moved to adjourn. At 7:07 PM Director Stoller seconded and the motion carried unanimously.