

**BARTON CREEK WEST  
WATER SUPPLY CORPORATION  
P.O. BOX 1220  
DRIPPING SPRINGS, TX 78620  
TELEPHONE 512 280-6622**

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

January 21, 2025

The Board of Directors of the Barton Creek West Water Supply Corporation convened a regular meeting; via videoconference on January 21 2025, at 6:30 P.M. Due to the possibility of inclement weather.

The roll was called at 6:30P.M. of the following Board of Directors by the President.

|                 |                     |         |
|-----------------|---------------------|---------|
| Tom Luin        | President           | Present |
| Meryl Stoller   | Secretary/Treasurer | Present |
| Wade Bingaman   |                     | Present |
| Paul Roush      |                     | Present |
| Ki O            |                     | Present |
| Wallace Harwood |                     | Present |
| Steve Cooper    | Vice President      | Present |

Item 1 was to determine that a quorum was present for the Board to meet. Also, present were William Swanks of Tumco. Dennis Lozano of Malone/Wheeler.

Item 2 was to hear citizens communication. No citizen communication. There was nothing further.

Item 3 was to review and approve minutes of the December 17, 2024 regular meeting. Director Roush moved to approve the minutes as presented. Director Bingaman seconded and the motion carried unanimously. There was nothing further.

Item 4 was to review bills and invoices; approve payment of same. Mr. Swanks reported on normal bills. Director Roush moved to pay the bills as presented. Director Stoller seconded and the motion carried unanimously.

Item 5a - Mr. Swanks gave the General Manager and Operator reports. Mr. Swanks reported maintenance and monthly inspections at the treatment plant, lift stations, irrigation fields and water system were routine and normal. Mr. Swanks reported on a water leak at 2905 creeks Edge Park way. Mr. Swanks reported that Creeks Edge Pkwy lift station was still waiting on parts for pump repair. He reported on VFD drive in Creek's edge Pkwy lift station was acting up and an electrician was in contact with the manufacture to possibly update any settings. Mr. Swanks reported that all mowing has been completed for the year. Director Luin inquired on irrigation system repairs and what might be incurred in the future. Mr. Swanks stated on repairs were being upgraded to a point with brass fittings as it was PVC that was breaking. Director Bingaman inquired on pond level status. Mr. Swanks reported the pond inspection has been completed and

irrigation system was off and that we were letting pond start to fill. Mr. Swanks reported on progress of pond liner repair. There was nothing further.

Item 5b – Mr. Swanks next gave the financial report. Mr. Swanks reported on the statement of activities for the month of December. He reported that billing for the month was \$119,628 that monies collected were \$142,040. Expenses totaled \$158,481. He reported on budget for year-end that revenue was \$1,437,609 and budgeted was \$1,432,750. He reported on year-end budget for expense was \$1,133,245 and budget was 1,101,850. The capital reserve investment revenue was \$6,343. He reported on the schedule of investments at \$1,513,862. The checking account balance was \$150,120. Mr. swanks reported on a treasury bill that were renewed in January and that they were purchased for 3,6, and 9 months at 4.1 and 4.2 percent at approximately \$250,000 each. Mr. Swanks was directed to transfer \$50,000 to investment account. There was nothing further.

Item 5c – Engineer report. Dennis Lozano reported on the data that were provided in the packet, with plant operations in the normal range. Dennis reported on LCRA possibly going to stage 2 watering restrictions starting in march 2025 and the WTCPUA would follow suit. There was nothing further.

Item 6 was to review status of Malone/Wheeler project documentation bid package development and completion timeline. Dennis Lozano reported on the progress of bid documents and what all may be included in the future bid documentation. Director Luin gave a report on the committee meeting. Director Stoller reported on possible bank rates and loans available. Director Luin reported on what Eanes ISD contribution would be. There was nothing further.

Item 7 was to review, discuss and take action as necessary for continued improvement of the BCW WSC web site. No new updates. There was nothing further.

Item 8 was to discuss future water and wastewater rates. Director Cooper reported on recommended water rate increases, and comparisons to other WTCPUA retail rates. Action was deferred pending further review of long-term capital expense projections

Item 9 was to review and discuss the Long-Term Capital Expense Plan report and how it affects: cash flow, fee structures, planning and monitors progress on expenses, specifically to review planning impact on planned sewer plant rehabilitation in the fiscal year 2024-2025. No material changes were made. Mr. Swanks was directed to update the Capital reserve plan.

Item 10. Next Regular Meeting Date: February 18, 2025 at Ce-Bar Fire Department at 6:30pm.

Item 11. Other Business. Mr. Swanks reported on Lara Gibsons letter to WSC regarding fire protection. Mr. Swanks and Tumco flushed and pressure tested all fire hydrants in our system. Mr. Swanks reported that three fire hydrants were not operating correctly. Replacement hydrants are already on order. He stated that all failed hydrants were “bagged” for fire department notification until they can be replaced.

Item 11. Adjourn. Director Stoller moved to adjourn. At 8:32 PM Director Roush seconded and

the motion carried unanimously.